

SWAN RIVER MONTESSORI CHARTER SCHOOL

School Board Meeting

Meeting Minutes

Monday June 15 , 2026 at 9:00 a.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Minutes

**I. CALL TO ORDER in 503 Kitchen at Swan River Montessori Charter School by __JV__
@__8:55__ PM**

II. ROLL CALL

- a. Board Members Present: Julie Halvorson, Amy Savage, Nicole Perez, Amy Jensen, Jana Evink, Claire Belknap, Rick Freese
- b. Board Members Absent: none
- c. Other Attendees: School Director Annette Vemuri
- d. Recording Minutes: Amy Jensen

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MEETING AGENDA- Motion to approve meeting agenda made by _JH_, Seconded by AS_. Board Vote- all aye, motion carried

V. PREVIOUS MEETING MINUTES- Motion to approve 5.19.26 Board Meeting Minutes with clarification on the sped director contract discussion made by CB_, Seconded by _RF_. Board Vote- all aye, motion carried

VI. DECLARATION OF CONFLICTS- none

VII. SWEARING IN OF NEW BOARD MEMBERS

VIII. FINANCIAL REPORT- NOTES FROM COMMITTEE MEETING

FINANCIAL REPORT

\$836,950 Cash balance at end of the month

- \$192,148 State receivables which represents an initial estimate for the beginning of the accrual for the current year hold back

- -\$ State receivables which represents the remaining amount due to the school from the state 10% holdback of the prior school year
- \$152,133 Salary and benefits payables estimated. This is for summer salaries as of month-end.

Adopted Budget: 165 ADM

Revised Budget: 165 ADM

Actual ADM 170.68

- 92% Percent of the fiscal year completed
- 92% YTD revenue as a percent of budget based on the working budget.
- 93% YTD expenses as a percent of budget based on the working budget.
- \$893,722 Projected year end fund balance
- 34% Projected ending fund balance as a % of expense budget

Cash Flow:

Estimated cash balance as of June 30, 2026

\$807,286\$

Days cash on hand projected as of June 30, 2026

118

Question from JE-

- a. Revenue federal aid: Last month showed XXX in April and now shows XX in May. Kyle said it can be a change in the formula used by Bridget being different from what he used. Asked Kyle to send an email when he figures it out. PAGE 13
- b. Revisited field trip budget- Kyle will update

REVIEW OF BILLS

- a. 2 Federal payments on 5/21/26. Looks like 2 payroll taxes got entered on the same day. This is when they were entered but not necessarily paid.

Motion to approve May financials, expenditures and disbursements made by_JH_, Seconded by AS__. Board Vote- all aye, motion carried

IX. Donations- None

X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS-

- a. Final scores for EE Goals- board reviewed the EE results. Board was impressed by depth and quality of the report. Board congratulates the EE team and the students on their hard work meeting and exceeding their goals.

XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS –

- a. Fastbridge Testing Update- Director Annette presented the final FY26 data
 - i. For FY27 focus on math, aligning new math standards with Montessori curriculum and seeing what needs to be done to bring up scores
 - ii. Director presented data charts tracking individual student scores across grades as they moved through the school. Many students moved from high risk/some risk to low risk/college pathway by sixth grade for both reading and math which shows that our Montessori and RTI programs are effective
 - iii. SRMCS Met or Exceeded goals for Osprey Wilds

Contract Goals - Reading

		Points	Result
Performance Ratings	Measure 3.3 [RG3]: From FY26 to FY30, the aggregate percentage of K-1 students that are "Low Risk" on the spring FastBridge assessment, OR from fall to spring move from "High Risk" to "Some Risk" will be at least 55%	3	
Exceeds Target (x 1.5)	The aggregate percentage is at least 65%.		
Meets Target (x1.0)	The aggregate percentage is at least 55%.		
Approaches Target (x0.5)	The aggregate percentage is at least 45%.		
Does Not Meet Target (x0.0)	The school did not meet the criteria for any of the ratings above.		
		Points	Result
Performance Ratings	Measure 3.4 [RG3]: From FY26 to FY30, the aggregate percentage of 2-6 students that are "Low Risk" on the spring FastBridge assessment, OR from fall to spring move from "High Risk" to "Some Risk" will be at least 55%	9	
Exceeds Target (x 1.5)	The aggregate percentage is at least 65%.		
Meets Target (x1.0)	The aggregate percentage is at least 55%.		
Approaches Target (x0.5)	The aggregate percentage is at least 45%.		
Does Not Meet Target (x0.0)	The school did not meet the criteria for any of the ratings above.		

65% - Meets target

72% - Exceeds target

Contract Goals - Math

Performance Ratings	Measure 4.3 [CCR]: From FY26 to FY30, the aggregate percentage of K-1 students that are "Low Risk" on the spring FastBridge assessment, OR from fall to spring move from "High Risk" to "Some Risk" will be at least 55%	3	
Exceeds Target (x 1.5)	The aggregate percentage is at least 65%.		
Meets Target (x1.0)	The aggregate percentage is at least 55%.		
Approaches Target (x0.5)	The aggregate percentage is at least 45%.		
Does Not Meet Target (x0.0)	The school did not meet the criteria for any of the ratings above.		
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Exceeds Target (x 1.5)	The aggregate percentage is at least 65%.		
Meets Target (x1.0)	The aggregate percentage is at least 55%.		
Approaches Target (x0.5)	The aggregate percentage is at least 45%.		
Does Not Meet Target (x0.0)	The school did not meet the criteria for any of the ratings above.		

62% - Meets target

68% - Exceeds target

XII. BOARD TRAINING-

- Board will complete self assessment at August meeting. Jana will send it out in July to all board members
- Board still has questions about how often training needs to be done after the initial training
- CB suggests the board looks into training on Cultural Competency

XIII. DIRECTOR GOALS

- Direct Letter of Employment. SRMCS is pleased to offer a letter of employment to Director Annette Vemuri for the 2026-2027 school year.

Motion to approve FY27 Director Letter of Employment made by RF_, Seconded by _JH_. Board Vote- all aye, motion carried

XIV. STRATEGIC PLANNING & GOAL SETTING

XV. OLD BUSINESS

- 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources. **TABLE TO AUGUST**

- i. **Motion to approve made by __, Seconded by __. Board Vote-**
- b. Update on contract for Special Education Director- Because the sped director is a contracted service, SRMCS cannot put in the contract that she be onsite 3 days a week. If she would need to attend virtual meetings or take phone calls for her other schools she would be double dipping. Need to keep the contract as hours she will work.
 - i. **Motion to approve Special Education Director without 3 days onsite and as hours served made by CB_, Seconded by _AS_. Board Vote- all aye, motion carried**

XVI. NEW BUSINESS

- a. Osprey Wilds Contract and related Exhibits. Director Annette will contact OW about the following:
 - i. 1. the district number is wrong on the title page. Our district is 4137-07
 - ii. seems like things are missing from section 14 page 36
 - iii. on page 36 section 15 needs to start a new paragraph
 - iv. goals 3.3 and 3.4. Add the word grades to K-1 and 2-6.
 - v. seems like a weird spot to put our admissions policy on page 56. between exhibit H and J
 - vi. Amy Bergquist (spelled wrong) and not the updated board terms for Jana, Amy J, Amy S and Rick. On page 64

Motion to approve Swan River's contact with Osprey Wilds with the clarifications/change noted above made by CB_, Seconded by _RF_. Board Vote- all aye, motion carried
- b. Contract with the Monticello Community Center. Director Annette worked with the MCC to revise the previous proposed contract to one that met the needs of SRMCS and uses our lease aid without additional funds from the general school budget. The board wants the following corrections and clarifications:

This section is confusing. The yellow is a misspelling
It states that we will pay \$5,000 for snow removal. However, it was changed to \$4,435.

*Repairs and Maintenance. The City and School agree that the City will be responsible for any and all repair and maintenance of the Licensed Premises during the term of this Agreement. Maintenance shall include, but not be limited to, keeping the Licensed Premises clean of litter or trash, snow removal and mowing **cons1stent** with the City's policies for parking lots serving the Monticello Community Center. The School shall be responsible for reimbursement of the City's costs for snowplowing the Licensed Premises in the amount \$5,000.00 during the term of this Agreement.*

Please clarify that the \$4,435 is for all of the following parking, snow removal and maintenance.

Motion to approve SRMCS's contract with the MCC with the clarifications/change noted above made by _AS, Seconded by CB_. Board Vote- all aye, motion carried

- c. Set Dates and Time for FY 27 School Board Meetings- third Monday of every month at 2:15 PM August - June unless otherwise noted below
 - i. August 17, 2026 8:30 AM
 - ii. September 21, 2026
 - iii. October 19, 2026
 - iv. November 16, 2026
 - v. December 21, 2026
 - vi. January 18, 2027
 - vii. February 22, 2027
 - viii. March 15, 2027
 - ix. April 19, 2027
 - x. May 10, 2027
 - xi. June 21, 2027 8:30 AM

XVII. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Finance Committee Meeting: see above, finance committee meeting will take place just before the board meeting each month
- b. Date, Time & Location of next Board Meeting: see above

Upcoming Agenda Items-

Old Business

Review Crisis Management Policy

721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources

New Business

XVIII. MOTION TO ADJOURN at _10:37_ A.M. by AS_, Seconded by_RF_. Board Vote- all aye, motion carried