

SWAN RIVER MONTESSORI CHARTER SCHOOL

School Board Meeting

Board Minutes

Tuesday, March 17, 2026 at 3:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Minutes

**I. CALL TO ORDER in 503 Kitchen at Swan River Montessori Charter School by ___Jana Evink___
@__3:31_PM**

II. ROLL CALL

- a. Board Members Present: Jana Evink, Julie Halvorson, Amy Savage, Claire Belknap, Nicole Perez, Amy Jensen
- b. Board Members Absent: Rick Freese
- c. Other Attendees: School Director Annette Vemuri, Osprey Wilds (OW) Authorizing Specialist Emily Edstrom Moore
- d. Recording Minutes: Amy Jensen

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MEETING AGENDA- Motion to approve meeting agenda made by _CB_, Seconded by JH_. Board Vote- all aye, motion carries

V. PREVIOUS MEETING MINUTES- Motion to approve 2.17.26 Board Meeting Minutes made by AJ_, Seconded by __CB_. Board Vote- all aye, motion carries

VI. DECLARATION OF CONFLICTS- none

VII. OSPREY WILDS CONTRACT RENEWAL PRESENTATION-

- a. SRMCS was approved for a 5 year contract!
 - i. Although SRMCS was approaching for academic goals, context matters and OW took into consideration that there were years early in the contract that did not have data. Overall outcomes for students were increasing. SRMCS outperforms local district and state scores when compared for most years of the contract.
 - ii. Staff turnover impacted EE goals data early in the contract as well but great EE goals performance later in the contract. Maintained strong financial performance throughout contract

- iii. Operations- most areas identified as approaches will be monitored over the course of the 5 year contract (Exhibit S). Board will review some areas 4 times a year and track. Others will be immediately addressed and will no longer need to be reviewed.
- iv. Annette will work with OW to set academic goals by April 15, 2026

VIII. FINANCIAL REPORT

At finance meeting the board discussed the following:
February FY26

\$829,708 Cash balance at end of the month

\$233,337 State receivables which represents an initial estimate for the beginning of the accrual for the current year holdback

\$936 State receivables which represents the remaining amount due to the school from the state 10% holdback of the prior school year

\$111,629 Salary and benefits payables estimated. This is for summer salaries as of month-end.

Adopted Budget: 165 ADM

Revised Budget: 165 ADM

Actual ADM 161

- 67% Percent of the fiscal year completed
- 66% YTD revenue as a percent of budget based on the working budget.
- 63% YTD expenses as a percent of budget based on the working budget.
- \$893,722 Projected year end fund balance
- 34% Projected ending fund balance as a % of expense budget

SRMCS remains in good financial condition.

FY26 Enrollment Numbers as of 3.13.26

- i. Charter School (K-6) = 171
- ii. Children's House (EC) = 10
- iii. Pupil Unit Actual/Budget = 171/165

Motion to approve February financials, expenditures and disbursements made by AS, Seconded by NP. Board Vote- all aye, motion carries

- a. Donations- none

IX. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS-

Oct- new EE goals

Nov- EE check in

Feb- EE check in - halfway through completing goals, groups have all met for the completed goals

May/June - EE goals scores

X. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS –

Oct - MCA scores

Nov- fall fastbridge

Jan- NAEP test 4th grade only, mandated by MN Department of Education

Feb-A math standards/curriculum team of 3 teachers has been formed and Annette applied for a grant to

send them to a fee based conference and they will attend a free conference as well.

May/June- spring fastbridge

Math Standards- in FY27 grade level teachers will meet once a week to align new MN math standards with what is being taught in the classroom. A shared document will be created to track what is being met and what needs to be supplemented.

XI. BOARD TRAINING

OW – Sounding Board - *Board Meeting Minutes: Clear, Useful, and Transparent*

Board reviewed Sounding Board. The secretary took notes on ways the board can improve our meeting minutes. One point was to increase the narrative of some areas (such as review of bills) to better reflect our discussion. Also added approving expenditures and disbursements as part of the motion when reviewing financials.

XII. DIRECTOR GOALS

- a. Check in- Science of Reading professional development day update

XIII. STRATEGIC PLANNING & GOAL SETTING

- a. Extended school day- Annette and Amber worked on adjusting the specials schedule to give the classrooms an hour of in-class time in the afternoon. This would alleviate the need to extend the school day to gain classroom instructional time. Transition times would decrease as well so less time is wasted. The new schedule also allows time for the grade level teachers to meet once a week to review math standards and other academic progress/goals.

XIV. OLD BUSINESS

a. Policies to Review- table to April

- i. 514 BULLYING PROHIBITION POLICY-
- ii. 515 PROTECTION AND PRIVACY OF PUPIL RECORDS-
- iii. 524 INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY POLICY
- iv. 531 THE PLEDGE OF ALLEGIANCE-
- v. 532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS
- vi. 533 WELLNESS
- vii. 534 SCHOOL MEALS POLICY
- viii. 606.5 LIBRARY MATERIALS
- ix. 609 RELIGION AND RELIGIOUS AND CULTURAL OBSERVANCES
- x. 612.1 DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR TITLE I PROGRAMS

XV. NEW BUSINESS

a. Review of next batch of policies - table to April

- i. 704 DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM
- ii. 714 FUND BALANCES
- iii. 721 UNIFORM GRANT GUIDANCE POLICY REGARDING FEDERAL REVENUE SOURCES
- iv. 722 PUBLIC DATA AND DATA SUBJECT REQUESTS
- v. 802 DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL

- vi. 806 CRISIS MANAGEMENT POLICY
- vii. 902 USE OF CHARTER SCHOOL FACILITIES AND EQUIPMENT

XVI. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Finance Committee Meeting: Tuesday, April 21 at 2:15 PM
- b. Date, Time & Location of next Board Meeting: Tuesday, April 21, 2026 at 3:30 PM

Upcoming Agenda Items-

Old Business

New Business -

Next batch of policies- approve/review

XVII. MOTION TO ADJOURN at __4:45__ PM by _NP_, Seconded by _CB_. Board Vote- all aye, motion carries