

SWAN RIVER MONTESSORI CHARTER SCHOOL
School Board Meeting
Tuesday, December 16, 2025 at 2:15 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Agenda

I. CALL TO ORDER in 503 Kitchen at Swan River Montessori Charter School by __JE_@__3:30_PM

II. ROLL CALL

- a. Board Members Present: Jana Evink, Claire Belknap, Rick Fresse, Amy Savage, Nicole Perez, Julie Halvorson
- b. Board Members Absent: Amy Jensen
- c. Other Attendees: SRMCS School Director Annette Vemuri
- d. Recording Minutes: Annette Vemuri

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MEETING AGENDA- Motion to approve meeting agenda made by _AS_, Seconded by _RF_. Board Vote- Motion Caries

V. PREVIOUS MEETING MINUTES- Motion to approve 11.18.25 Board Meeting Minutes made by _RF_, Seconded by __JH__. Board Motion Carries

VI. DECLARATION OF CONFLICTS-

VII. FINANCIAL REPORT

The following was discussed during the SRMCS School Board Finance Committee Meeting:

FY25 Enrollment Numbers as of 12.12.25

- i. Charter School (K-6) = 171
- ii. Children's House (EC) = 11
- iii. Pupil Unit Actual/Budget = 171/165

- a. Motion to approve November financials made by _CB_, Seconded by _NP_. Board Vote- Motion passes

- a. Donations- none

VIII. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS-

- Oct- new EE goals
- Nov- EE check in
- Feb- EE check in
- May/June - EE goals scores

IX. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS –

- Oct - MCA scores
- Nov- fall fastbridge,
- Feb-winter fastbridge,
- May/June- spring fastbridge

X. BOARD TRAINING

XI. DIRECTOR GOALS

XII. STRATEGIC PLANNING & GOAL SETTING

- a. Monticello Community Center Contract Update- AS makes a motion to approve the MCC contract. JH seconds. Motions carries

XIII. OLD BUSINESS

XIV. CONSENT AGENDA - Motion to approve consent agenda consisting of the following revised policies made by, AS Seconded by JH. Board Vote Motion carries

- a. 103 COMPLAINTS – STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS
- b. 102 EQUAL EDUCATIONAL OPPORTUNITY
- c. 210.1 CONFLICT OF INTEREST – CHARTER SCHOOL BOARD MEMBERS
- d. 402 DISABILITY NONDISCRIMINATION POLICY
- e. 404 EMPLOYMENT BACKGROUND CHECKS
- f. 407 EMPLOYEE RIGHT TO KNOW – EXPOSURE TO HAZARDOUS SUBSTANCES
- g. 411 GROUP HEALTH INSURANCE COVERAGE

XV. NEW BUSINESS

- a. Review second batch of 10 policies - JH moves to approve these policies, RF seconds. Motion carries
 - i. **413 HARASSMENT AND VIOLENCE**
 - ii. **417 CHEMICAL USE AND ABUSE**
 - iii. **419 TOBACCO-FREE ENVIRONMENT**
 - iv. **427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS**
 - v. **501 SCHOOL WEAPONS POLICY**
- b. Tuition for Children's House - Monticello is \$900 per month, Big Lake - \$950 per month plus before after school care. RF motions that CH tuition is \$825 AS seconds. Motion carries
- c. Calendar for next year- Start after labor day. NP moves to approve calendar, JH seconds. Motion carries
- d.

XVI. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Finance Committee and Governance Meeting: January 13, 2026
- b. Date, Time & Location of next Board Meeting: Tuesday, January 20, 2026 at 2:00 PM

Upcoming Agenda Items- FY26

Old Business

- c. 410 FAMILY AND MEDICAL LEAVE POLICY
- d. 406 PUBLIC AND PRIVATE PERSONNEL DATA
- e. 401 EQUAL EMPLOYMENT OPPORTUNITY
- f.
- g.

XVII. 418 DRUG-FREE WORKPLACE/DRUG-FREE SCHOOL

XVIII. 420 STUDENTS AND EMPLOYEES WITH SEXUALLY TRANSMITTED INFECTIONS AND DISEASES

XIX. 421 GIFTS TO EMPLOYEES AND CHARTER SCHOOL BOARD MEMBERS

XX. 426 NEPOTISM POLICY

XXI. 502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

XXII. 503 STUDENT ATTENDANCE

XXIII.

- a.

New Business -

Next batch of 10 policies- approve

XXIV. MOTION TO ADJOURN at _4:30___ PM by _AS_, Seconded by_RF_. Board Vote- Motion carries