

SWAN RIVER MONTESSORI CHARTER SCHOOL
Tuesday, October 12, 2021 at 5:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School with social distancing and optional masking in place. An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/88178195481?pwd=UIIPRkpQK3VYRmhOMmtnOGhQZ1krUT09>

Meeting ID: 881 7819 5481

Passcode: ZpeN9L

Meeting Agenda

I. CALL TO ORDER by Franco Fanucci at 5:40 PM

II. ROLL CALL

- a. Board members present: Julie Halvorson, Amy Savage, Franco Fanucci, Amy Jensen, Bill Anderson (remote), Lynn Arnsdorf (remote),
- b. Board members absent: None
- c. Other attendees: Dawn Jenkins (The Aton Group), Michelle Hoffman (CLA)

III. REVIEW OF SRMCS VISION AND MISSION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. APPROVAL OF MEETING AGENDA- Motion to approve agenda with additional agenda item for annual audit results made by Jensen, 2nd by Halvorson, Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye

V.

VI. DECLARATION OF CONFLICTS- none

VII. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- a. 9.21.21 Minutes- Motion to approve with change to minutes to reflect that the interim parent member will be until the next election, not 2 years by Savage, 2nd by Halvorson, Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye

VIII. COMMUNITY COMMENTS - none

IX. BOARD CORRESPONDENCE AND COMMUNICATIONS - none

X. FINANCIAL REPORT

- a. CLA Annual Executive Audit results- Representative from Clifton Larson Allen, Michelle Hoffman, gave a brief overview of the annual audit of SRMC's finances. CLA is issuing a clean and unmodified opinion on the financial statements.
- b. September Financial Report – Dawn Jenkins gave a brief overview of the September financials. Motion to approve made by Jensen, 2nd by Savage - Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye
- c. Enrollment Numbers as of **10.7.21**- Jensen reported that enrollment is 142 as of 10.12.21 due to a student disenrolling.
 - i. Charter School = 143
 - ii. Children's House = 10
 - iii. Pupil Unit Budget/Actual = 145/143
- d. Review of Bills
- e. Revised Budget- Dawn Jenkins gave an overview of the revised budget based on a new ADM of 141. She shared that SRMCS will be getting \$26,300 from the government for the drop in enrollment due to the pandemic. Motion to approve revised budget by Savage, 2nd by Halvorson- Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye

XI. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS

Bill shared he heard from OW about our goals. They had some suggestions about how we will monitor what the kids are learning. He will get together with the EE committee to discuss the schoolwide service project. He has started the 1st indicator area and will be done in a week or two.

XII. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS

FY21 Academic results will be in the upcoming annual report.

XIII. STRATEGIC PLANNING & GOAL SETTING

XIV. NEW BUSINESS

- a. New interim parent member- waiting on background checks so they will be seated at either the special board meeting at the end October or the November meeting. Both are great candidates. Motion to appoint Aaron Stonestreet made by Arnsdorf, 2nd by Jensen- Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye
- b. Special Board Meeting to approve annual report- set date for Tuesday, Oct. 26 at 5:30 pm. A virtual option will be available.
- c. OW Sounding Board Issue 22- board discussed that we need to develop a Background Check policy. Annette will reach out to OW to see if they have a generic policy for reference and check other school's websites. She will bring what she finds to the November meeting.
- d. OW E2 Field Trip- Due to uncertainty of COVID, masking requirements, and new staff/students, SRMC will push their OW field trip to March 21-23, 2022
- e. Whistleblowers Policy- no changes, reviewed
- f. Religious Expressions Policy- no changes, reviewed
- g. Credit Card Policy- no changes, reviewed

XV. OLD BUSINESS

- a. Compensation for Substitutes Policy- Annette discussed the changes she made to the policy.
Motion to approve made Savage, 2nd by Halvorson, Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye

XVI. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, November 16, 2021 at 5:30 PM at Swan River Montessori
- b. Upcoming Agenda Items-
Use & Rental of School Facilities Policy
Caseload for Special Education Policy
Bullying Prohibition Policy
Mid-Year Student Enrollment Policy
Extended Care & Summer Camp Enrollment Policy for Staff Children
Review Tuition & Extended Care Rates for Next School Year

XVII. MOTION TO ADJOURN by Halvorson, 2nd by Savage at 6:41 p.m. Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye

SWAN RIVER MONTESSORI CHARTER SCHOOL

School Board Meeting

Tuesday, December 14, 2021 at 5:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School with social distancing and optional masking in place. An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/82824208306?pwd=SnA3dzNrcytFU2VtL3BjZVVhRm1MZz09>

Meeting ID: 828 2420 8306

Meeting Agenda

I. CALL TO ORDER by Franco Fanucci at 5:30 PM

II. ROLL CALL

- a. Board members present: Julie Halvorson, Amy Savage, Franco Fanucci, Amy Jensen, Lynn Arnsdorf (remote), Aaron Stonestreet
- b. Board members absent: Bill Anderson
- c. Other attendees: Bryan Pikal of TAG, Director Annette Vemuri

III. REVIEW OF SRMCS VISION AND MISSION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. APPROVAL OF MEETING AGENDA- Julie motions to approve the agenda with the addition under old business of the background check policy, Amy S. seconds. Role Call for Votes: Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Arnsdorf-aye, Stonestreet-aye. Motion passes unanimously

V. DECLARATION OF CONFLICTS

VI. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- a. 10.12.21 Minutes- Amy S moves, Julie Second- Role Call for Votes: Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Arnsdorf-aye, Stonestreet-aye. Motion passes unanimously
- b. 10.26.21 Minutes- Franco Fanucci suggests adding the date of the next meeting agenda at the end of agenda. Amy S motions, Julie seconds. Role Call for Votes: Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Arnsdorf-aye, Stonestreet-aye. Motion passes unanimously

VII. COMMUNITY COMMENTS - Franco said he was asked by a parent if the school could have a dashboard showing the total number of new cases at the school by week. Suggested it could be on the website or a Google document linked to the weekly email. Annette says she would need help with it as there is less help in the office. Amy S. suggested adding it to The Swan weekly newsletter. This was more doable for the office staff.

VIII. BOARD CORRESPONDENCE AND COMMUNICATIONS -

IX. FINANCIAL REPORT

- a. October Financial Report –everything looks good with the budget through October. Motion to accept Oct. financials made by Amy J, 2nd by Amy S.- Role Call for Votes: Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Arnsdorf-aye, Stonestreet-aye. Motion passes unanimously
- b. November Financial Report- revenue on track, special ed money lagging but will come later, expenditures at 36% which is good, projecting a little deficit but fund balance is good. Motion to accept Nov. financials made by Aaron S, 2nd by Amy S. Role Call for Votes: Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Arnsdorf-aye, Stonestreet-aye. Motion passes unanimously
- c. Enrollment Numbers as of **12.9.21**
 - i. Charter School (K-6) = 147
 - ii. Children’s House (EC) = 10
 - iii. Pupil Unit Budget/Actual = 141/147
- d. Review of Bills

X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS

XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS

- a. FY21 MCA Data- Director Vemuri shared FY21 MCA scores. SRMCS student achievement scores for math fall as students progress through the grades. Reading scores are typically better than state for all grades. Vemuri also shared FastBridge scores. Same trend seen in math scores. Also concerning is reading scores. Interventions in place for both reading and math across grade levels. Next FastBridge progress monitoring will be in January. Vemuri will present that data at Feb. meeting.

XII. STRATEGIC PLANNING & GOAL SETTING

XIII. OLD BUSINESS

- a. Background checks- SRMCS lacks background check policy which OW would like us to have. Annette says OW did not have samples. Annette found samples online, but did those do not specifically say what would be done if something comes up and are pretty general. Annette will draft the policy and board will vote on it at Jan. meeting.

XIV. NEW BUSINESS

- a. Sounding Board Issue 23- reviewed, our elections are conducted appropriately
- b. Chemical Use & Abuse Policy- reviewed, no changes
- c. Family & Medical Leave Policy- motion to approve with typo correction on lasting heading of the policy by Aaron, 2nd by Lynn-Role Call for Votes: Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Arnsdorf-aye, Stonestreet-aye. Motion passes unanimously

- d. Drug-Free Workplace/Drug-Free School Policy- motion to remove legal and cross references made by Amy S. , 2nd by Julie- Role Call for Votes: Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Arnsdorf-aye, Stonestreet-aye. Motion passes unanimously
- e. Review Tuition & Extended Care Rates for Next School Year- Amy S did research of local schools and what they charge for extended care. She will share that information with Annette. Do a daily rate vs. hourly? Lynn proposes a flat fee for morning, afternoon, and both. Table for now and look at other comparables. EC tuition is very low compared to other private programs and EC programs. Need to see other comparables. Amy S. will research comparables and bring to January board meeting.

XV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, January 18, 2022 at 5:30 PM at Swan River Montessori
- b. Upcoming Agenda Items-
 - Open Meeting Law Refresher- OW Sounding Boards
 - Crisis Management Policy
 - Search of Student Lockers/Desks/Personal Possessions/Student's Person Policy
 - Student Discipline Policy
 - Mid-Year Student Enrollment Policy
 - List of Professional Development for Staff
 - Background Check Policy- up for adoption
 - EC and Ext Care rates

XVI. MOTION TO ADJOURN by Amy S., Julie 2nd at 6:52 pm. Role Call for Votes: Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Arnsdorf-aye, Stonestreet-aye. Motion passes unanimously

SWAN RIVER MONTESSORI CHARTER SCHOOL

Special Board Meeting

Tuesday, October 26, 2021 at 5:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School with social distancing and optional masking in place. An option to join via Zoom will also be available. The majority of board members will be joining remotely.

Join Zoom Meeting

<https://us06web.zoom.us/j/81943961737?pwd=dEhYOWIzRnFGL1JlVHVMS9kRzJnQT09>

Meeting ID: 819 4396 1737

Passcode: j667cL

Meeting Agenda

I. CALL TO ORDER by Franco Fanucci at 5:30 p.m.

II. ROLL CALL

- a. Board members present: Franco Fanucci, Julie Halvorson, Amy Savage, Amy Jensen, Bill Anderson, Lynn Arnsdorf
- b. Board members absent: none
- c. Other attendees: Aaron Stonestreet, Annette Vemuri

III. REVIEW OF SRMCS VISION AND MISSION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

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IV. APPROVAL OF MEETING AGENDA- Motion by Lynn, second by Amy S., Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye

V. DECLARATION OF CONFLICTS- none

VI. NEW BUSINESS

- a. Approval of SRMCS World's Best Workforce and Annual Report for OW- Motion by Lynn, second by Julie, Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye

- b. Swearing in of new interim parent board member- Aaron Stonesteet joined the board as our newest parent board member and was sworn in as an interim member until the next board election in the spring. Franco will send his information to OW and update our board roster.

VII. REVIEW OF NEXT MEETING AGENDA- Board discussed changing the date or postponing as the school potluck is the same night as the meeting. Lynn motioned to postpone the November meeting and cover the agenda items at the December meeting, second by Julie. Roll Call for votes- all aye (include Aaron)

- a. Date, Time & Location of next Board Meeting – Tuesday, December, 2021 at 5:30 PM at Swan River Montessori

- b. Upcoming Agenda Items-

Use & Rental of School Facilities Policy

Caseload for Special Education Policy

Bullying Prohibition Policy

Mid-Year Student Enrollment Policy

Extended Care & Summer Camp Enrollment Policy for Staff Children

Review Tuition & Extended Care Rates for Next School Year

VIII. MOTION TO ADJOURN by Julie, second Amy S. at 5:41 p.m. Roll Call for votes- Halvorson-aye, Savage-aye, Fanucci-aye, Jensen-aye, Anderson-aye, Arnsdorf-aye

SWAN RIVER MONTESSORI CHARTER SCHOOL

School Board Meeting

Tuesday, January 18, 2022 at 5:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School with social distancing and optional masking in place. An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/89518683174?pwd=ZEIVW1yMSs0OWdFK1pnTksySINTZz09>

Meeting ID: 895 1868 3174

Passcode: md8ve3

Meeting Agenda

I. CALL TO ORDER by Franco Fanucci at 5:33 PM

II. ROLL CALL

- a. Board members present: Franco Fanucci, Aaron Stonestreet, Amy Savage, Julie Halvorson, Amy Jensen, Lynn Arnsdorf (remote)
- b. Board members absent: Bill Anderson
- c. Other attendees: Director Annette Vemuri, Dawn Jenkins from TAG

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

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IV. APPROVAL OF MEETING AGENDA- Motion to approve Savage, Second by Stonestreet. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Savage-aye, Halvorson-aye, Jensen-aye, Arnsdorf-aye

V. DECLARATION OF CONFLICTS

VI. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- a. 12.14.21 Minutes- Motion to approve Halvorson, Second by Savage. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Savage-aye, Halvorson-aye, Jensen-aye, Arnsdorf-aye

VII. COMMUNITY COMMENTS -

VIII. BOARD CORRESPONDENCE AND COMMUNICATIONS - Email from Bill Anderson that he resigns from the board due to conflicts with board meeting dates. Franco will send something to Annette to put out a call for a new teacher board member to the licensed teacher staff.

IX. FINANCIAL REPORT

- a. December Financial Report – 50% through the year. In a healthy cash position still. State owes SRMCS only \$2000 from last year. Revenues 40%. \$22,000 check needs to be shifted from school account to building company as it was deposited incorrectly at bank. Admin costs 52%- nothing out of the ordinary. All areas are on target from the time of year. Dawn recommends looking at revising the budget to reflect the higher enrollment and will bring a draft to the next board meeting. Motion to approve by Halvorson, Second by Stonestreet. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Savage-aye, Halvorson-aye, Jensen-aye, Arnsdorf-aye
- b. Enrollment Numbers as of **1.13.22**
 - i. Charter School (K-6) = 147
 - ii. Children’s House (EC) = 10
 - iii. Pupil Unit Actual/Budget = 147/141
- c. Review of Bills

X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS - The EE committee is trying to get someone to come in to talk to the students about the swans that winter in Monticello.

XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS

- a. Fastbridge Winter Assessments underway - data will be shared at next board meeting

XII. STRATEGIC PLANNING & GOAL SETTING- Director evaluation needs to start in Feb. Add to next agenda

XIII. OLD BUSINESS

- a. Background Check Policy- Vemuri presented a draft policy to the board. Arnsdorf suggested being more specific in the action school will take depending on what might come up in the background check, Vemuri suggested adding that to the parent handbook. She will bring it to the next board meeting. Policy tabled until next meeting to give the board more time to review the policy.
- b. Review Tuition & Extended Care Rates for Next School Year- comparables provided by Amy Savage-

Extended Care–Annette Vemuri suggests morning extended care start at 7:30 am and be a flat fee of \$6 next school year. Suggests flat fee \$8 for 3:30-5:30 care. Drop in rate \$12 hour AM or PM. Another option AM= \$8 PM=\$10 and Drop-in=\$12. Board discussed how this ½ hour AM change will affect families that come in the morning. Just a few families use care from 7-7:30. Running into problem with staff that do AM ext. care need to leave before the end of the school day to not go over 8 hours plus cost of paying staff to be there is more than revenue brought in. Ext Care does not have a supply budget. Suggested we charge a registration fee to cover supply costs. Board would like to know the costs and revenue for just ext care to determine what flat rate would be best. Budget needs to have Ext Care separate from EC program. Annette will work with Dawn on this and bring to the board. Tabled for next meeting.

Tuition- Lynn suggests \$675 for next year and do smaller bumps each year. Board will review costs at Nov. meeting annually. Motion to increase tuition cost to \$675 for FY23 and yearly review in Nov. by Arnsdorf, Second by Savage. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Savage-aye, Halvorson-aye, Jensen-aye, Arnsdorf-aye

XIV. NEW BUSINESS

- a. Open Meeting Law Refresher- OW Sounding Boards
- b. Crisis Management Policy- Motion to remove legal references and change wording on page 14 to say “the designated location or the school building...” by Jensen, Second by Stonestreet. Roll Call Vote-Fanucci-aye, Stonestreet-aye, Savage-aye, Halvorson-aye, Jensen-aye, Arnsdorf-aye
- c. Search of Student Lockers/Desks/Personal Possessions/Student’s Person Policy- reviewed, no changes
- d. Student Discipline Policy- Motion to change typos in policy by Stonestreet, Second Savage. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Savage-aye, Halvorson-aye, Jensen-aye, Arnsdorf-aye
- e. Mid-Year Student Enrollment Policy- reviewed, no changes
- f. List of Professional Development for Staff-
1/21/22: FastBridge training for lead teachers
2/11/22: Montessori Scope and Sequence, speech pathology qualification progress, para training

XV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, February 22, 2022 at 5:30 PM at Swan River Montessori.
- b. Upcoming Agenda Items-
Approve School Calendar for Next Year
Confirm Auditor Contract
Employee Right to Know – Exposure to Hazardous Materials Policy
Internet Acceptable Use & Safety Policy
Initial Identification of English Language Learners (ELL Students)
Director Review
Old Business

XVI. MOTION TO ADJOURN by Savage, 2nd by Halvorson at 7:16 pm. Roll Call vote- Fanucci-aye, Stonestreet-aye, Savage-aye, Halvorson-aye, Jensen-aye, Arnsdorf-aye

SWAN RIVER MONTESSORI CHARTER SCHOOL

School Board Meeting

Tuesday, February 22, 2022 at 5:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School in the music room in the 503 Maple St. building with social distancing and optional masking in place. An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/84973157128?pwd=Rk5VeUowa0NXRGFSRGJxUzlwSUhBUT09>

Meeting ID: 849 7315 7128

Passcode: E3GHjq

Meeting Agenda

I. CALL TO ORDER by Franco Fanucci at 5:32 PM

II. ROLL CALL

- a. Board members present: Franco Fanucci, Aaron Stonestreet (remote), Julie Halvorson, Amy Savage, Amy Jensen (remote), Lynn Arnsdorf (remote)
- b. Board members absent: none
- c. Other attendees: Annette Vemuri-school director, Dawn Jenkins-TAG

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. APPROVAL OF MEETING AGENDA- Motion to approve by Savage, Seconded by Halvorson. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Halvorson-aye, Savage-aye, Jensen-aye, Arnsdorf-aye

V. DECLARATION OF CONFLICTS- none declared

VI. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- a. 1.18.22 Minutes- Motion to approve by Halvorson, Seconded by Savage. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Halvorson-aye, Savage-aye, Jensen-aye, Arnsdorf-aye

VII. COMMUNITY COMMENTS - none

VIII. BOARD CORRESPONDENCE AND COMMUNICATIONS - Stonestreet and Arnsdorff shared an email from a parent about the OW E2 overnight field trip. The parent is concerned about the trip being canceled due to masking objections from parents. The parent also inquired into future plans to return to attending the overnight at the OW center as we have in years past. Director Vemuri shared some background on how plans evolved and that SRMCS is back on schedule to return to the OW center in FY23.

IX. FINANCIAL REPORT

- a. January Financial Report – Healthy cash on hand, allocations from MDE has additional revenue, additional revenue from higher ADM, additional revenue will be rolled over to next year’s budget, if go above budget on Sp. Ed. budget will get reimbursed by the end of the year from state holdback, overall expenditures 44% of budget, Dawn is happy with where we are right now with our budget. Franco and Stonestreet had questions about expenditures which were explained by Dawn on being related to sp. ed. and state holdback. She assured the board that it was as it should be and would be back in the black at the end of the year. Motion to approve by Stonestreet, Seconded by Savage. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Halvorson-aye, Savage-aye, Jensen-aye, Arnsdorf-aye
- b. Enrollment Numbers as of **2.18.22**
 - i. Charter School (K-6) = 147
 - ii. Children’s House (EC) = 11
 - iii. Pupil Unit Actual/Budget = 147/141
- c. Review of Bills
- d. Donations- Annette will prepare a list of donations for the board to approve at the March meeting

X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS - Bill is writing an environmental education column for “The Swan” each week. A park clean-up is scheduled for April for Earth Day. Information about this event is included in “The Swan” as well.

XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS

- a. Fastbridge Winter Assessments - Fastbridge winter assessments are complete. Our percentage reading growth is 41% and math is 43%. Our target goal is 50%. We are still approaching our OW goal. Director Vemuri shared the additional supports such as RTI (response to intervention) reading groups for E2 and funds available for summer school for students not identified as needing special education services, but would benefit from additional targeted learning in the summer.

XII. STRATEGIC PLANNING & GOAL SETTING-

XIII. OLD BUSINESS

- a. Background Check Policy- Motion to approve Background Check Policy by Savage, Seconded by Halvorson. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Halvorson-aye, Savage-aye, Jensen-aye, Arnsdorf-aye

XIV. NEW BUSINESS

- a. Teacher Board Member Applications- 2 applications were received- Amy Klug & Nicole Perez, 3-4 months for interim teacher board member until election is held in May, the board discussed that both are good candidates- Motion to appoint Nicole Perez by Savage, Seconded by Halvorson. Roll Call Vote- Franco-aye, Stonestreet-aye, Savage-aye, Halvorson-aye, Jensen-aye, Arnsdorf- nay. The board encourages both candidates to apply for the full term seat in the spring.

- b. Current school year calendar change- April 1st is currently a half day. Vemuri asked if we want to convert it to a full day or a school day? Motion to convert April 1st to a full day of school by Jensen- board discussed and decided to leave the day as early release as approved previously, no Second made. Motion dies.
- c. Approve School Calendar for Next Year- Board discussed early release days for FY23, also need to start school earlier as our bus students come earlier now as Monticello changed the start time of their elementary level. Board tabled the approval of the calendar until the March meeting pending more information about the total instructional hours needed, how many the current FY23 calendar has, & what would changing the start time do to the instructional hours. Vemuri will prepare and bring it to the next meeting.
- d. Confirm Auditor Contract- they are in contact with Dawn, Vemuri will reach out to Dawn about this.
- e. Employee Right to Know – Exposure to Hazardous Materials Policy- Stonestreet had questions about training for hazards and bloodborne pathogens. Vemuri shared these training sessions are done during teacher workshop week. No changes- reviewed
- f. Internet Acceptable Use & Safety Policy- No changes- reviewed
- g. Initial Identification of English Language Learners (ELL Students)- Motion to approve with correct spelling of “statute” in first line under the bold heading by Savage, Seconded by Stonestreet. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Halvorson-aye, Savage-aye, Jensen-aye, Arnsdorf-aye
- h. School Director Performance Evaluation- Board discussed the timeline for the director’s evaluation. Board members will submit a question they would like to suggest for the director’s evaluation to Arnsdorf. Arnsdorf will compile them and bring them to the March meeting to be discussed by the board. Motion to make the following changes to policy- December & March : Staff is provided with a job satisfaction survey: Person Responsible- School director. Motion by Jensen, Second by Savage. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Halvorson-aye, Savage-aye, Jensen-aye, Arnsdorf-aye

XV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, March 22, 2022 at 5:30 PM at Swan River Montessori. NOTE: this is a change to the previous published meeting date.
- b. Upcoming Agenda Items-
 - New Business
 - Review Assumptions and Preliminary Numbers for Upcoming Budget Year
 - Disposal of Equipment & Materials Policy
 - Student Medication Policy
 - School Weapons Policy
 - Annual Board Training
 - Prepare for Elections

 - Old Business
 - Approve FY23 calendar
 - Director Evaluation

XVI. MOTION TO ADJOURN by Savage, Seconded by Halvorson at 7:22 pm. Roll Call vote- Fanucci-aye, Stonestreet-aye, Halvorson-aye, Savage-aye, Jensen-aye, Arnsdorf-aye

SWAN RIVER MONTESSORI CHARTER SCHOOL

School Board Meeting

Thursday, March 24, 2022 at 5:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School in the music room in the 503 Maple St. building with social distancing and optional masking in place. An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/86529533917?pwd=ZGI3TmsvWEdVa2F5akJ6N0NvT05oZz09>

Meeting ID: 865 2953 3917

Passcode: yC8qE6

Meeting Agenda

I. CALL TO ORDER by Aaron Stonestreet at 5:36 PM

II. ROLL CALL

- a. Board members present: Lynn Arnsdorf, Aaron Stonestreet, Amy Savage (left meeting at 6:55 pm), Amy Jensen, Julie Halvorson
- b. Board members absent: Franco Fanucci
- c. Other attendees: Jessica Frederiksen, Dawn Jenkins, Nicole Perez (sworn in as new member following Feb. Financial report)

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. APPROVAL OF MEETING AGENDA- Motion to approve by Jensen, Seconded by Savage. Roll Call Vote- Arnsdorf-aye, Halvorson-aye, Jensen-aye, Savage-aye, Stonestreet-aye

V. DECLARATION OF CONFLICTS-none

VI. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- a. 2.22.22 Minutes- Motion to approve by Savage , Seconded by Halvorson . Roll Call Vote-Arnsdorf-aye, Halvorson-aye, Jensen-aye, Savage-aye, Stonestreet-aye

VII. COMMUNITY COMMENTS - none

VIII. BOARD CORRESPONDENCE AND COMMUNICATIONS - none

IX. FINANCIAL REPORT

- a. February Financial Report – 67% of the way through the year. As of Feb revenues at 53% which is where we should be. Still waiting on funds from MDE. Expenses at 63% looking good there. Cash is getting lower which is typical for this year due to hold-back. Will go back up in August. Received all plus more from hold-back from last year. No concerns for this month or for the end of the year. Will have a little bit of a loss. Nothing new with the bills. Motion to approve by Jensen, Seconded by Halvorson. Roll Call Vote-Roll Call Vote-Arnisdorf-aye, Halvorson-aye, Jensen-aye, Savage-aye, Stonestreet-aye
- b. Swearing in of new board member, Nicole Perez
- c. FY23 Proposed Budget- Motion to approve FY23 budget by Stonestreet, Seconded by Arnisdorff. Board then discussed the sustainability of the pay scale proposed that was used for the FY23 budget. Dawn says it will be sustainable. Roll Call Vote- Roll Call Vote-Arnisdorf-aye, Halvorson-aye, Jensen-aye, Perez-aye, Savage-aye, Stonestreet-aye
- d. Enrollment Numbers as of **3.18.22**
 - i. Charter School (K-6) = 147
 - ii. Children’s House (EC) = 11
 - iii. Pupil Unit Actual/Budget = 147/141
- e. Review of Bills
- f. Donations- Motion to approve by Stonestreet, Seconded by Savage. Roll Call Vote- Arnisdorf-aye, Halvorson-aye, Jensen-aye, Perez-aye, Savage-aye, Stonestreet-aye

X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS - tabled discussion of 2021 – 2022 ENVIRONMENTAL LITERACY PLAN to next meeting.

XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS

Begin MCA for 3-6th grade in April

XII. STRATEGIC PLANNING & GOAL SETTING-

XIII. OLD BUSINESS

- a. Approve School Calendar for Next Year- Board discussed with Director Annette converting early release days to either whole days of school or a whole day off. Charter schools are only required to go by instructional hours per year. With proposed calendar would have about 987 hours. Required hours is 935. Leaves wiggle room for weather delays/cancellations. Motion to approve proposed FY23 calendar with March 30 as an additional day off with March 31 off as well by Perez, Seconded by Savage. Roll Call Vote- Arnisdorf-aye, Halvorson-aye, Jensen-aye, Perez-aye, Savage-aye, Stonestreet-aye
- b.
- c. School Director Performance Evaluation- Lynn got director evaluation questions from previous years as well as 3 questions proposed by board members. Lynn proposes to add these questions to the previous questions. Annette will provide staff survey and her self evaluation by **Apr 15, 2022**. She will send the staff survey out with a one week deadline. Motion to add additional 3 questions to director self evaluation by Jensen, Seconded by Halvorson. Roll Call Vote- Arnisdorf-aye, Halvorson-aye, Jensen-aye, Perez-aye, Savage-aye, Stonestreet-aye.

XIV. NEW BUSINESS

- a. Swearing in of New Teacher Board Member- Nicole Perez. Motion to move this agenda item to fall after Feb financial report made by Savage, Seconded by Halvorson. Roll Call Vote- Arnisdorf-aye, Halvorson-aye, Jensen-aye, Savage-aye, Stonestreet-aye.

- b. Call for Discovery Team volunteer- Discovery Team is looking for a board member to be part of the team that will look at what the school community will want to do in the future once the contract with the MCC is done in 2025. Table for next meeting.
- c. SRMCS Charter Enrollment- no longer applicable.
- d. PACT's 2019 Teacher and Paraprofessional Wage Comparison Survey Results- discussed during FY23 budget discussion
- e. Disposal of Equipment & Materials Policy - no changes, reviewed
- f. Student Medication Policy- no changes, reviewed
- g. School Weapons Policy- no changes, reviewed
- h. Prepare for Elections- Franco updated the board on the timeline for elections via an email as he couldn't be at the meeting.

XV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, April 19, 2022 at 5:30 PM at Swan River Montessori.
- b. Upcoming Agenda Items-
 - New Business
 - Contract Review of Special Education Director
 - Student Sex Non-Discrimination Policy
 - Hazing Prohibition Policy
 - Purchase of Group Health Insurance Policy

 - Old Business/Tabled Items
 - EE Goals
 - Discovery Team Board Member need- Strategic Planning and Goal Setting

XVI. MOTION TO ADJOURN by Perez, Seconded by Halvorson at 7:27 pm. Roll Call vote- Arnsdorf-aye, Halvorson-aye, Jensen-aye, Perez-aye, Stonestreet-aye.

SWAN RIVER MONTESSORI CHARTER SCHOOL

School Board Meeting

Monday, May 16, 2022 at 5:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School in the music room in the 503 Maple St. building with social distancing and optional masking in place. An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/82045920004?pwd=emFadTBHbnlxOWt6ck4yMDNkOkdtZz09>

Meeting Agenda

I. CALL TO ORDER by Franco Fanucci at 5:33 PM

II. ROLL CALL

- a. Board Members Present: Franco Fanucci, Aaron Stone Street, Nicole Perez, Amy Jensen, Julie Halvorson, Amy Savage, Lynn Arnsdorf (virtual)
- b. Board Members Absent: none
- c. Other Attendees: Annette Vemuri, SRMCS Director; Jessica Frederiksen, SRMCS staff; Erin Anderson, Osprey Wilds

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

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Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

- IV. APPROVAL OF MEETING AGENDA-** Motion to approve agenda after moving Directors Letter of Employment to after the re-opening of the closed session made by Perez , Seconded by Stonestreet . Roll Call Vote- Fanucci-aye, Stonestreet-aye, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried unanimously.

V. DECLARATION OF CONFLICTS-none

VI. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- a. 4.19.22 Minutes- Motion to approve by Halvorson, Seconded by Stonestreet. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried unanimously.
- b. 5.5.22 Special Closed Meeting- Motion to approve by Stonestreet , Seconded by Savage. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried unanimously.

VII. COMMUNITY COMMENTS - none

VIII. BOARD CORRESPONDENCE AND COMMUNICATIONS - none

IX. FINANCIAL REPORT

- a. April Financial Report – Revenue 66% of revised budget, expenses at 82% & target was 83%, cash flow remains healthy. Stonestreet asked about a \$12,000 “Missing Support” which Annette said was a replacement support for the broken slide. Stonestreet also asked about being over budget on the field trip line item. Board also found this odd and would like Dawn Jenkins to explain further. Motion to table April financials until we get clarity on these questions by Jensen, Seconded by Stonestreet. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried unanimously.
- b. Board approval to use Read-a-thon funds for FY 23- The school would like to use a portion of the Read-a-thon funds this year and next year for classroom materials and professional development in August of 2022. Stonestreet asked where the funds would come from if there wasn't Read-a-thon funds. Annette said that Dawn said extra funds would come from our fund balance. Motion to approve the use Read-a-thon funds for FY 23 by Jensen, Seconded by Perez. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried unanimously.
- c. Enrollment Numbers as of
 - i. Charter School (K-6) = 148
 - ii. Children's House (EC) = 12
 - iii. Pupil Unit Actual/Budget = 148/141
- d. Review of Bills
- e. Donations- Motion to approve by Savage, Seconded by Stonestreet. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried unanimously.

- ## **X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS - 2021 – 2022 ENVIRONMENTAL LITERACY PLAN update from Mr. Bill. Parents and staff members shared pictures of their children cleaning up parks and areas in their neighborhoods. The 2 dates for our campus and park clean-up were canceled due to rain.**

XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS

Finishing up Fastbridge testing with E2 and kindergarten. Emily from OW came for a site visit last week. Emily said the atmosphere was positive. Annette said she talked with Emily about our goals. Goals for Fastbridge say that 50% of students make 50% growth. This is hard when a student is already exceeding the standard. Emily said she and OW would look at it and see if we can reword the goals. Annette will have the fastbridge data for the board in June. Erin explained why OW wants fall to fall data which creates a more fair picture of the growth of the students.

Fanucci asked about the summer program. About 80 students are signed up and classrooms have been staffed with lead teachers and support staff. Special education services will be provided as well.

XII. STRATEGIC PLANNING & GOAL SETTING

- a. Discovery Team update- Jensen said the Discovery Team had their first meeting last week. They discussed the focus of the Discovery Team and determined a survey for the school community would be the next step to get a better idea of what direction to take. The team is working on a survey to send out soon.

XIII. OLD BUSINESS

- a. Contract Review of Special Education Director- SRMCS contracts for our special education director since the director needs a special education director license which no one on staff has. Paula Krippner provides this service through Designs for Learning. Board Motion to approve the Special Education Director contract by Savage, seconded by Halvorson. Roll Call Vote-Fanucci-aye, Stonestreet-nay, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried.

XIV. NEW BUSINESS

- a. 2021-2022 School Board Election results- Aaron Stonestreet was elected as the parent board member with 31 votes. Julie Halvorson had 65 votes and Nicole Perez had 63 votes and were elected as the teacher board members. The results of the election will be posted on the school website. The school does need a community member. Annette shared that Rick Freese is willing to serve as the community member. Franco will reach out to Rick.
- b. Revise Budget- Annette asked the board if they are comfortable with the budget they approved for FY23 since there were a lot of questions from the board at past meetings. Board members said they are happy with the FY23 budget they approved at a prior meeting.
- c. Confirm Enrollment Projections- there have been records requests from other schools for mostly E2 students. Families need to let the school know that their student is not returning so we can start offering the spot to families on our waiting list.
- d. Student/Employee with Sexually Transmitted Infections & Diseases & Certain Other Communicable Diseases & Infectious Conditions Policy- no changes, reviewed
- e. Travel Expenditures Policy- no changes, reviewed

XV. CLOSED SESSION PER MN STATUTE 13.D: SCHOOL DIRECTOR EVALUATION

- a. Director's Development Plan review

Motion to close the meeting in accordance with MN. Stat.13D.05 Subd. 3. to share the board's evaluation of the performance and development plan of the school director with Annette Vemuri for the 2021-22 school year made by Jensen at 7:02 pm, Seconded by Stonestreet. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried unanimously.

Closed Session Summary: In accordance with the SRMC School Board Policy on Director evaluation, the board conducted the annual summative evaluation of Annette Vemuri, School Director. The board-approved director's job description formed the basis of the evaluation. Director Vemuri and the board completed an evaluation rubric. Director Vemuri also answered in writing questions posed by the board. The board also looked at the results of a winter and spring survey taken by staff members. The board identified areas of strength and opportunities for continued professional growth which were included in a development plan for the director. Overall, the board is pleased with the job that Annette Vemuri is doing. Coming in as a director that is new to the role and the school is a difficult transition for all. She showed she is willing to learn and demonstrated growth throughout the year. The board set the goals for Director Vemuri of continuing to build connections with the staff and greater school community, improving communication with staff and increasing her knowledge of the Montessori Method. Director Vemuri will provide updates to the board on her classroom observations and communication with staff. The board will work to find Montessori Method professional development opportunities for the director and other staff new to the Montessori Method. We are pleased to offer Director Vemuri a letter of employment for the 2022-2023 school year and have her continue as our school leader.

- XVI. Motion made to open the meeting** made by Halvorson at 7:32 pm, 2nd by Savage. Roll Call Vote- Fanucci-aye, Stonestreet-aye, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried unanimously.

- XVII. Letter of employment offer for SRMCS Director-**The board is pleased to offer Annette Vemuri a letter of employment for the 2022-2023 school year. Annette asked if the letter of employment can be for nine months like the teachers and the summer hours be a separate letter paid hourly or if her salary can be increased to better reflect the nature of her position and closer to the average of a charter school director in MN. Annette proposed a salary of \$85,000 opposed to the salary of \$79,000 in the initial letter of employment. Motion to offer Annette Vemuri a salary of \$85,000 made by Savage. While the motion was on the table, the board discussed the proposed negotiation for pay with Annette Vemuri and board members shared their thoughts.

Following the discussion the motion was seconded by Jensen and a vote taken. Roll Call Vote- Fanucci-aye, Stonestreet-nay, Savage-aye, Halvorson-aye, Arnsdorf-aye, Perez-aye, Jensen-aye. Motion carried.

XVIII. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, June 21, 2022 at 5:30 PM at Swan River Montessori.
- b. Upcoming Agenda Items-
 - New Business
 - Review odd and even year board agenda plan
 - Swearing in of Newly Elected Board Members
 - Building Board Appointments
 - Set Dates/Times for Upcoming Fiscal Year Board Meetings
 - Identify Officials with Authority
 - Approve Insurance Coverage- table to August
 - Review Lunch Prices
 - Use of Peace Officers & Crisis Teams to Remove Students w/IEPs from School Grounds
 - Reading Well By 3rd Grade Plan
 - Final Progress toward Contractual Goals-move to October
 - Annual Board Training- in August

Old Business/Tabled Items

- Amending OW Contract for increased projected enrollment
- April Financials

- XIX. MOTION TO ADJOURN by Halvorson at 8:19 pm, Seconded by Savage. Roll Call vote- Fanucci-aye, Stonestreet-aye, Perez-aye, Jensen-aye, Halvorson-aye, Savage-aye, Arnsdorf-aye. Motion carried unanimously.**

SWAN RIVER MONTESSORI CHARTER SCHOOL
School Board Meeting
Tuesday, June 21, 2022 at 5:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School in the music room in the 503 Maple St. building with social distancing and optional masking in place. An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/86588685375?pwd=UjdUN3lrNmIsSIF0TVFCTW1sZGUzOT09>

Meeting Agenda

I. CALL TO ORDER by Franco Fanucci at 5:39 PM

II. ROLL CALL

- a. Board Members Present: Franco Fanucci, Amy Savage, Julie Halvorson, Amy Jensen, Nicole Perez (via Zoom)
- b. Board Members Absent: Aaron Stonestreet, Lynn Arnsdorf
- c. Other Attendees: School Director Annette Vemuri, Jen Schroeder, Beth Brockman (via Zoom)

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. APPROVAL OF MEETING AGENDA- Motion to approve agenda adding a discussion of the email communications under New Business item 'a' made by Halvorson, Seconded by Savage. Roll Call Vote- Fanucci-aye, Savage-aye, Halvorson-aye, Jensen-aye, Perez-aye. Motion passes unanimously.

V. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS- table to August

VI. DECLARATION OF CONFLICTS- none

VII. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- a. 5.16.22 Minutes- Motion to approve by Savage, Seconded by Halvorson. Roll Call Vote- Fanucci-aye, Savage-aye, Halvorson-aye, Jensen-aye, Perez-aye. Motion passes unanimously.

VIII. COMMUNITY COMMENTS - none

IX. BOARD CORRESPONDENCE AND COMMUNICATIONS - The board chair received communication from a para staff member regarding support staff pay scale. Franco will forward the communication to the

entire board. The entire board received an email from another staff member with questions on roles of the board vs director, support staff pay and suggestions for the board to support Director Annette.

X. FINANCIAL REPORT

- a. April & May Financial Report- Motion to table to April and May financials to a special meeting June 28 at 5:30 with Dawn Jenkins from TAG made by Savage, Seconded by Halvorson. Roll Call Vote- Fanucci-aye, Savage-aye, Halvorson-aye, Jensen-aye, Perez-aye. Motion passes unanimously.
- b. Enrollment Numbers as of
 - i. Charter School (K-6) = 148
 - ii. Children's House (EC) = 12
 - iii. Pupil Unit Actual/Budget = 148/141
- c. Review of Bills
- d. Donations- no donations to approve

XI. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS -

Bill shared the final FY22 Environmental Literacy Plan has been submitted to OW. He is working on the FY23 plan. He is currently attending the OW environmental educators training and working on the FY23 EE Literacy Plan.

XII. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS

- ### **XIII. STRATEGIC PLANNING & GOAL SETTING-**
- Discovery Team needs to set another meeting date. Director Annette will reach out to the team.

XIV. OLD BUSINESS

- a. Amending OW Contract for increased projected enrollment- Franco is working on this.

XV. NEW BUSINESS

- a. Discuss email communications sent to board members- Board Chair Fanucci acknowledges that the board needs to do a better job of communicating the changes to the payscale to the general staff. We will stick with the payscale that has been set in place but it will be reviewed this fall for the FY24 school year. It was suggested by Director Annette that the board form a compensation committee to look at the pay scales in November/December. Jensen also suggested that the board utilize board committees to do the pre-work for the things that the board needs to discuss such as what the role of the board is versus the director. Establishing board committees will be added to the Board Planning & Operations Calendar under August. Director Annette also suggested a board member talk to the staff about what the board does and how they can participate with the board. Fanucci will attend a meeting during the staff workshop week. One of the staff members that communicated with the board also suggested that she become an ex-officio member of the board and is reaching out to OW as to what this might entail as a non-director staff member. Halvorson said this was welcomed by the board as the staff member can add valuable input to many board discussions.
- b. Review odd and even year board agenda planning- Board discussed their monthly board meeting planning document and made updates.
- c. Set Dates/Times for Upcoming Fiscal Year Board Meetings- Board set dates for FY23 board meetings. Jensen will update the school website.
- d. Identify Official with Authority- The board appoints Director Annette Vemuri as the Official with Authority.
- e. Reading Well By 3rd Grade Plan- Director Annette shared the updated Reading Well By Third Grade Plan for FY23 with the board and the data she submitted for FY22. Motion to approve the

- FY23 Reading Well by Jensen, Seconded by Halvorson. Roll Call vote- Fanucci-aye, Savage-aye, Halvorson-aye, Jensen-aye, Perez-aye. Motion passes unanimously.
- f. Review Lunch Prices- \$3.45 is currently the price. Premiere Kitchens is charging \$3.33. Fanucci proposes to keep lunch prices the same for FY23. Motion to keep lunch prices at \$3.45 by Savage, Seconded by Halvorson. Roll call vote- Fanucci-aye, Savage-aye, Halvorson-aye, Jensen-aye, Perez-aye. Motion passes unanimously.
 - g. Building Board Appointments- Dylan is not returning. Bill Anderson, Beth Brockman, Rick Freese, Dan Cotton will be on the SRMCS building board.
 - h. Use of Peace Officers & Crisis Teams to Remove Students w/IEPs from School Grounds Policy- no changes, reviewed
 - i. Frontline Worker Pay- Director Annette has shared the link for applying for the Frontline Worker Pay via email to all the staff several times. The deadline to apply is July 22, 2022. [Frontline Worker Pay Link](#)
 - j. Annual Board Training- in August all on-line. Director Annette wants to remind the board to send an email to Fanucci of the board training you have done as he keeps track and it is included in the annual report.

XVI. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, August 16 at 5:30 PM at Swan River Montessori in the 503 Building.
- b. Upcoming Agenda Items-

New Business

Annual Designations: Depository, Electronic Funds Transfers, and Communication
 Approve Insurance Coverage
 Employee and/or Parent Handbook Review
 Annual Board Training Update
 Appoint Board Officers
 Establish Board Committees
 Peanut-Safe School Policy
 Wellness Policy
 Meal Charge Policy
 Student Dress Policy
 Board Resolution for IOWA - Sign
 OW Contract/Contracted Goals Review
 World's Best Workforce Plan & Committee Mtg.
 List of Professional Development for Staff
 Wellness Committee Mtg.

Old Business/Tabled Items

Swearing in of newly elected board members

- #### **XVII. MOTION TO ADJOURN by Savage at 7:28 pm, Seconded by Halvorson. Roll Call vote- Fanucci-aye, Savage-aye, Halvorson-aye, Jensen-aye, Perez-aye. Motion passes unanimously.**

SWAN RIVER MONTESSORI CHARTER SCHOOL
Special School Board Meeting: April & May Financials
Wednesday, June 29, 2022 at 5:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School in the music room in the 503 Maple St. building with social distancing and optional masking in place. An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/81970755527?pwd=UVIDS2JGekFJOTFqOnZDRXhCUiB3dz09>

Meeting Agenda

I. CALL TO ORDER by Amy Jensen at 5:41 PM

II. ROLL CALL

- a. Board Members Present: Julie Halvorson, Amy Savage, Aaron Stonestreet, Amy Jensen, Nicole Perez
- b. Board Members Absent: Franco Fanucci
- c. Other Attendees: Director Annette Vemuri, Dawn Jenkins of TAG

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

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IV. APPROVAL OF MEETING AGENDA- Motion to approve agenda made by Savage , Seconded by Halvorson . Roll Call Vote- Halvorson- aye, Savage- aye, Stonestreet- aye, Jensen- aye, Perez- aye. Motion passes unanimously.

V. DECLARATION OF CONFLICTS- none

VI. FINANCIAL REPORT

- a. April Financial Report – Stonestreet had noticed at the May board meeting that the line item for field trips was over budget which was odd since we didn't have large field trips this year. Dawn said it was transportation. Jensen looked at the checks and noticed a check from 4/22/22 to Hogle had both special education transportation and E2 field trip transportation. Dawn will move the special ed transportation portion to the correct account. Dawn made this change on her end during the meeting. Halvorson noticed a NSF fee from Sherburne Bank. Board discussed what to do to make sure the school checking account doesn't fall short.

Motion to authorize Annette Vemuri to set up automatic overdraft protection and low balance alerts of \$10,000 with Sherburne Bank made by Halvorson, Seconded by Stonestreet. Roll Call Vote- Roll Call Vote- Halvorson- aye, Savage- aye, Stonestreet- aye, Jensen- aye, Perez- aye. Motion passes unanimously.

Motion to approve April financials with the change to special ed/field trip transportation line items by Stonestreet, Seconded by Halvorson. Roll Call Vote-Roll Call Vote- Halvorson- aye, Savage- aye, Stonestreet- aye, Jensen- aye, Perez- aye. Motion passes unanimously.

- b. May Financial Report- cash is starting to run lower which is typical due to state holdback. MDE says staffing at MDE has impacted their ability to run student average daily membership (ADM) which determines how much they owe us. We are owed money from MDE for our increase in ADM and special education, but school has enough money to cover expenses. Discussed EC budget item. Dawn needs clarification of expected total tuition for EC FY22. Needs to know students that attended full year and those only a portion and outstanding balances owed. Jensen will work on EC student enrollment and Vemuri will send Dawn the outstanding tuition balances. Dawn clarified what “missing support” means on the financials. This means the accountant is missing the receipts (support) for a credit card charge but still needs to include it. This happened on April financials but TAG now has the supporting items. Motion to approve May financials made by Savage, Seconded by Stonestreet. Roll Call Vote-Roll Call Vote- Halvorson- aye, Savage- aye, Stonestreet- aye, Jensen- aye, Perez- aye. Motion passes unanimously.

VII. MOTION TO ADJOURN by Savage at 6:28 pm, Seconded by Halvorson . Roll Call vote- Halvorson- aye, Savage- aye, Stonestreet- aye, Jensen- aye, Perez- aye. Motion passes unanimously.