

SWAN RIVER MONTESSORI CHARTER SCHOOL

School Board Meeting

Tuesday, May 20, 2025 at 2:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Agenda

I. CALL TO ORDER in 503 Kitchen at Swan River Montessori Charter School by Jana Evink @2:35 pm

II. ROLL CALL

- a. Board Members Present: Claire Belknap, Amy Savage, Amy Jensen, Jana Evink, Rick Freese, Julie Halvorson
- b. Board Members Absent: Nicole Perez
- c. Other Attendees: Annette Vemuri (School Director), Bridget Peterson (Edfin accountant)
- d. Recording Minutes: Amy Jensen

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MEETING AGENDA- Motion to approve meeting agenda made by AS , Seconded by RF . Board Vote- All "aye", Motion carries

V. DECLARATION OF CONFLICTS- none

VI. FINANCIAL REPORT

April Financial Report –

- 83% Percent of the fiscal year completed
- 81% YTD revenue as a percent of budget based on the working budget.
- 78% YTD expenses as a percent of budget based on the working budget.
- \$750,893 Projected year end fund balance
- 28% Projected ending fund balance as a % of expense budget

SRMCS is in good financial standing.

Motion to approve April financials made by AJ, Seconded by RF. Board Vote- All "aye" Motion carries

- a. FY25 Enrollment Numbers as of 5.16.25
 - i. Charter School (K-6) = 167
 - ii. Children's House (EC) = 14

iii. Pupil Unit Actual/Budget = 167/163

- b. Review of Bills- reviewed, no questions from board
- c. Donations- none

VII. CONSENT AGENDA - Motion to approve consent agenda made by AJ, Seconded by JH. Board Vote- all aye, motion carries

a.____April Minutes

VIII. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOAL- board reviewed the latest progress towards EE goals as shared via Google Drive by the EE teacher. Board also discussed making sure we review progress 4 times a year.

IX. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS –

See attached report

X. DIRECTOR GOALS- AV intends to do training on the JMC data input system to make sure our school data (attendance in particular) is done accurately. She will also be revamping the criteria for evaluating teachers (done annually) based on new state/OW requirements.

XI. STRATEGIC PLANNING & GOAL SETTING-

XII. OLD BUSINESS-

XIII. NEW BUSINESS

- a. Approve FY 26 Budget - Motion to approve FY26 Budget with revisions made to Special Education (Contracted Services and Payments to Other Agencies) made by AJ , Seconded by CB . Board Vote- all aye, motion carries
- b. Approve accountant- Motion to approve EdFin as the accounting services for SMRCS made by AS, Seconded by CB . Board Vote- all aye, motion carries
- c. Board election results - Julie Halvorson and Nicole Perez were the winners for the 2 teacher seats. Swearing in as new members will take place at the June meeting.
- d. Compensation for Substitute Teachers & Support Staff Policy- reviewed, no revisions needed to SRMCS policy
- e. Review Salary Survey conducted by MACS
- f. Review visit from Osprey Wilds – Jana will report

XIV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – NOTE CHANGE TO DATE: **June 16, 2025 in the 503 building @ 2:30 pm**
- b. Upcoming Agenda Items

Old Business

Crisis Management Policy- tabled from April meeting

New Business

Letter of Employment for School Director

Swearing in of newly appointed board members

Set board committees and lead members

Set Dates/Times for Upcoming Fiscal Year Board Meetings

Building Board Appointments

List of Professional Development for Staff

- XV. MOTION TO ADJOURN by AS at 4:21 PM, Seconded by CB. Board Vote- all in favor ‘aye’ , motion carries**