

SWAN RIVER MONTESSORI CHARTER SCHOOL
School Board Meeting
Tuesday, February 18, 2025 at 2:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Agenda

Jana Evink at 2:34pm

I. CALL TO ORDER at 503 Kitchen at Swan River Montessori Charter School by @ pm

II. ROLL CALL

- a. Board Members Present: JH, CB, AS, RF, JE
- b. Board Members Absent: NP, AJ
- c. Other Attendees: Bridget from EdFin
- d. Recording Minutes : Jana Evink

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School’s vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child’s inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student’s family, the teachers, and the larger community. Swan River supports family and community participation in each child’s education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MEETING AGENDA- Motion to approve meeting agenda made by AS, RF, Seconded by RF Board Vote- All “aye”, Motion carries

V. DECLARATION OF CONFLICTS-

VI. FINANCIAL REPORT

RF JH

- a. January Financial Report –Motion to approve January financials made by RF, Seconded by JH Board Vote- All “aye” Motion carries

Annette and Bridget have been in the process of revising the budget. Should be ready for approval next month. Enrollment is very stable. Big Federal draw about \$20,000 so that will bring the revenue percentage back up.

- a. FY25 Enrollment Numbers as of 2.12.25
 - i. Charter School (K-6) = 167
 - ii. Children’s House (EC) = 13
 - iii. Pupil Unit Actual/Budget = 167/163
- b. Review of Bills-
- c. Donations- – no donations to approve

VII. CONSENT AGENDA - Motion to approve consent agenda removing Bullying Prohibition Policy by ,
 Seconded by [JH](#). Board Vote- all aye, motion carries

- a. January Minutes
- b. Fixed Assets Policy
- c. Nepotism Policy
- d. Public and Private Personnel Data [Pull out to New Business - Due to addendum questions on Employee authorization release form.](#)

VIII. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOAL

IX. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS –

X. DIRECTOR GOALS-

XI. TRATEGIC PLANNING & GOAL SETTING-

XII. OLD BUSINESS-

- a. Harassment and Violence Policy [Table it until March Meeting](#)
- b. Policy Services by MN School Boards Association – They will not prorate. Director suggests to wait until July [Board is in agreement to wait until July](#)
- c. Proposed FY26 transportation/dismissal time change [Tabled it until March Meeting](#)

XIII. NEW BUSINESS

[-- Bridget said that should be ready to discuss in March](#)

Review Assumptions and Preliminary Numbers for Upcoming Budget Year

[Public and Private Personnel Data - Tabled to next month to ask about addendum questions for employee authorization release form.](#)

XIV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – **March 18, 2025 in the 503 building @ 2:30 pm**
- b. Upcoming Agenda Items

New Business

- Approve School Calendar for Next Year
- Confirm Auditor Contract
- Prepare for Elections
- Compensation for Substitute Teachers & Support Staff Policy

CB 3:12pm

AS

XV. MOTION TO ADJOURN by [at PM](#) , Seconded by [. Board Vote- all in favor ‘ aye’ , motion carries](#)