

SWAN RIVER MONTESSORI CHARTER SCHOOL
School Board Meeting
Tuesday, November 19, 2024 at 2:30 p.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Agenda

I. CALL TO ORDER by at by Jana Evink @ 2:33 pm

II. ROLL CALL

- a. Board Members Present: Jan Evink, Rick Freese, Clare Belknap, Amy Savage (left meeting @ 3:30 pm), Amy Jensen, Julie Halvorson, Nicole Perez (left meeting @ 4:15 pm)
- b. Board Members Absent: none
- c. Other Attendees: School Director Annette Vemuri, Mike Pederson of Esterbrooks CPA, Bridget Peterson of EdFin CPA
- d. Recording Minutes : Amy Jensen

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MEETING AGENDA- Motion to approve meeting agenda made by Halvorson, Seconded by Belknap.
Board Vote- All "aye", Motion carries

V. DECLARATION OF CONFLICTS- none

VI. FINANCIAL REPORT

- a. October Financial Report –Motion to approve October financials made by Jensen, Seconded by Freese.
Board Vote- All "aye" Motion carries

- a. FY25 Enrollment Numbers as of 11.19.24
 - i. Charter School (K-6) = 163
 - ii. Children's House (EC) = 13
 - iii. Pupil Unit Actual/Budget = 163/163

- b. Review of Bills- reviewed
- c. Donations- Thrivent – no donations to approve

VII. CONSENT AGENDA - Motion to approve consent agenda moving item a) to old business made by Perez, Seconded by Belknap . Board Vote- all aye, motion carries

- a. Director Job Description- moved to old business for further discussion
- b. October Minutes

VIII. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS

IX. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS -

X. DIRECTOR GOALS-

XI. STRATEGIC PLANNING & GOAL SETTING- Annette is working with Bridget (EdFin CPA) to plan out what we need to plan for building maintenance over the next 3 years.

XII. OLD BUSINESS-

- a. Director Job Description- Motion to approve job description with reverting terms of employment paragraph to original made by Freese, Seconded by Belknap. Board Vote- all aye, motion carries

XIII. NEW BUSINESS

- a. Annual Financial Audit – presented by Mike Pederson, Esterbrooks- unmodified opinion, clean audit, no instances of noncompliance. Motion to approve annual financial audit made by Jensen, Seconded by Savage. Board Vote- all aye, motion carries
- b. 2023-2024 WBWF & Annual Report – presented by Annette Vemuri, Director. Motion to approve WBWF/Annual Report made by Jensen, Seconded by Halvorson. Board Vote- all aye, motion carries
- c. Director Evaluation - board discussed how they want to carry out the evaluation based on the changes made to the director job description and what information the board needs to gather in order to get an overall picture of the school. Discussed the board chair sending out the job satisfaction survey to staff in December.

XIV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – **Tuesday December 17, 2024 in the 503 building @ 2:30 pm**
- b. Upcoming Agenda Items

New Business

- a. Use & Rental of School Facilities Policy
- b. Caseload for Special Education Policy
- c. Bullying Prohibition Policy
- d. Mid-Year Student Enrollment Policy
- e. Extended Care for Staff Children Policy
- f. Review Tuition & Extended Care Rates for Next School Year

XV. MOTION TO ADJOURN made by EVINK at 4:34 PM, Seconded by JENSEN . Board Vote- all in favor ‘ aye’ , motion carries