

**SWAN RIVER MONTESSORI CHARTER SCHOOL**  
**School Board Meeting**  
**Tuesday, September 17, 2024 at 2:30 p.m.**

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

**Meeting Agenda**

**I. CALL TO ORDER by at by Jana Evink @ 2:31pm**

**II. ROLL CALL**

- a. Board Members Present: NP, JE, RF, AV, AJ, JH, CB,
- b. Board Members Absent: Amy Savage
- c. Other Attendees: Ashley Blaha
- d. Recording Minutes : Kirsten Host

**III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS**

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

**IV. MEETING AGENDA-** Motion to approve meeting agenda made by **AJ**, Seconded by **RF** Board Vote- All "aye", Motion carries

**V. DECLARATION OF CONFLICTS-** none

**VI. FINANCIAL REPORT / No bridget at meeting - went over the best we could.**

- a. August Financial Report –Motion to approve August financials made by **AJ** Seconded by **CB** Board Vote- All "aye" Motion carries
  
- a. FY25 Enrollment Numbers as of 9.13.24
  - i. Charter School (K-6) = 164
  - ii. Children's House (EC) = 12
  - iii. Pupil Unit Actual/Budget = 164/163
  
- b. Review of Bills- reviewed
- c. Donations- Thrivent – no donations to approve

**VII. CONSENT AGENDA** - Motion to approve consent agenda with c and d being taken off made by NP ,  
Seconded by JH . Board Vote- all aye, motion carries

- a. 8.27.24 Minutes
- b. Distribution of Information to Families Policy
- c. Fundraising and the Receiving of Gifts Policy- moved to New Business to discuss
- d. School Director Succession Policy- moved to New Business
- e. Wellness Policy- tabled to October

**VIII. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS**  
Report at meeting / **Ashley Blaha**- Shared EE goals and indicators. Included in the board packet are examples of topics she will cover and how she will assess student learning.

**IX. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS -**

This will be in next board packet

**X. DIRECTOR GOALS**- no update at this time

**XI. STRATEGIC PLANNING & GOAL SETTING-**

**XII. OLD BUSINESS- none**

**XIII. NEW BUSINESS**

- a. Fundraising and the Receiving of Gifts Policy- discussion of the number of fundraisers we do per year (school and PTO) and made it more clear in the policy that any fundraiser beyond 4 a year needs to be approved by the board. Motion to approve the policy with the changes to the general statement made by NP, Second by JH. Board Vote- All “aye”, Motion carries
- b. School Director Succession Policy- Motion to approve the policy with the changes to the desired and essential qualifications sections made by CB, Second by RF. Board Vote- All “aye”, Motion carries

**XIV. REVIEW OF NEXT MEETING AGENDA**

- a. Date, Time & Location of next Board Meeting – **Tuesday October 15, 2024 in the 503 building @ 2:30 pm**

b. Upcoming Agenda Items

New Business

- a. Tobacco-Free Environment Policy
- b. Fund Balance Policy
- c. Records Retention Policy
- d. Director Job Description

Tabled Items:

- a. Wellness Policy

**XV. MOTION TO ADJOURN by CB at 3:19 PM, Seconded by JH. Board Vote- all in favor ' aye' , motion carries**