

**SWAN RIVER MONTESSORI CHARTER SCHOOL**  
**School Board Meeting**  
**Tuesday, August 13, 2024 at 2:30 p.m.**

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

**Meeting Agenda**

**I. CALL TO ORDER by at by JE\_\_ @ 2:34 pm**

**II. ROLL CALL**

- a. Board Members Present: JE, AS, JH, NP, RF
- b. Board Members Absent: CB, AJ
- c. Other Attendees: AV
- d. Recording Minutes : AV

**III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS**

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School’s vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child’s inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student’s family, the teachers, and the larger community. Swan River supports family and community participation in each child’s education by utilizing and appreciating community resources and the natural world as a learning environment.

**IV. MEETING AGENDA-** Motion to approve meeting agenda made by JH , Seconded by . Board Vote- All “aye”, Motion carries

**V. DECLARATION OF CONFLICTS-**

**VI. FINANCIAL REPORT**

- a. July Financial Report –Motion to approve May financials made by Seconded by Board Vote- All “aye” Motion carries
  
- a. FY25 Enrollment Numbers as of 8.11.24
  - i. Charter School (K-6) = 163
  - ii. Children’s House (EC) = 14
  - iii. Pupil Unit Actual/Budget = 163/163
  
- b. Review of Bills-
- c. Donations- Thrivent – \$40.00  
Motion to approve Thrivent donation made by AS by RF Board Vote- All “aye” Motion carries

**VII. CONSENT AGENDA** - Motion to approve consent agenda made by **JH** , Seconded by **CB** . Board Vote- all aye, motion carries

- a. 6.18.24 and 7.22.24 Meeting Minutes
- b. Peanut-Safe School Policy
- c. Student Dress Policy
- d. Swan River Employee Handbook
- e. Parent & Student Handbook

**VIII. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS**  
N/A

**IX. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS** -  
N/A

**X. DIRECTOR GOALS**  
N/A

**XI. STRATEGIC PLANNING & GOAL SETTING-**  
N/A

**XII. OLD BUSINESS**  
a. Answer questions about Procurement Policy  
  
N/A

**XIII. NEW BUSINESS**

- a. Establish Board Committees for FY25-
  - i. The Wellness Committee will include and date for next meeting
  - ii.
- b. New Hires Update- We hired
- c. Annual Designations:
  - i. Depository- Sherburne Bank
  - ii. Electronic Funds Transfers- Director, Annette Vemuri
  - iii. Communication- website and the parent email list
- d. Board positions- Motions to approve the board positions made by JH, seconded RF. All aye
  - i. Chair- Jana Evink
  - ii. Secretary- Amy Jensen
  - iii. Treasurer- Amy Savage
- e. E-Learning Days- After 2 snow days
- f. New requirements for School Board Training – Board Training September 10<sup>th</sup> and 11<sup>th</sup>
- g. Staff professional development for FY25 – Science of Reading

- h. Board member statement of assurances

**XIV. REVIEW OF NEXT MEETING AGENDA**

- a. Date, Time & Location of next Board Meeting – **Tuesday September 17th, 2024 in the 503 building @ 2:30 pm**
- b. Upcoming Agenda Items

New Business

- a. Distribution of Information to Families Policy
- b. Fundraising and the Receiving of Gifts Policy
- c. School Director Succession Policy
- d. Wellness Policy

- XV. MOTION TO ADJOURN by AS PM, Seconded by JH . Board Vote- all in favor ‘ aye’ , motion carries**