

**SWAN RIVER MONTESSORI CHARTER SCHOOL**  
**School Board Meeting**  
**Tuesday, June 18, 2024 at 5:15 p.m.**

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

**Meeting Agenda**

**I. CALL TO ORDER by at by Amy Jensen @ 5:15pm**

**II. ROLL CALL**

- a. Board Members Present: AV, AJ, ABS, JH, RF, CB, JE - Virtual
- b. Board Members Absent: NP
- c. Other Attendees: N/A
- d. Recording Minutes : Kirsten Host

**III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS**

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

**IV. MEETING AGENDA-** Motion to approve meeting agenda made by **CB** , Seconded by **RF** . Board Vote- All "aye", Motion carries

**V. DECLARATION OF CONFLICTS-** None.

**VI. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS - AJ swore in CB @ 5:22pm - JE will sign.**

**VII. FINANCIAL REPORT**

- a. May Financial Report –Motion to approve May financials made by RF Seconded by **CB** Board Vote- All "aye" Motion carries
  
- a. FY24 Enrollment Numbers as of 6.21.24
  - i. Charter School (K-6) = 163
  - ii. Children's House (EC) = 15
  - iii. Pupil Unit Actual/Budget = 163/163
  
- b. Review of Bills-
- c. Donations- Read-a-thon \$3932.82 , \*switching read a thon to the fall instead of the end of the year as we have a better turn out when read-a-thon & BWB are not  
Motion to approve Read-a-thon made by **JH** by **ABS** Board Vote- All "aye" Motion carries

- VIII. CONSENT AGENDA** - Motion to approve consent agenda made by **JH** , Seconded by **CB** . Board Vote-  
all aye, motion carries
- a. 5.21.24 Meeting Minutes
  - b. Student/Employee with Sexually Transmitted Infections & Diseases & Certain Other Communicable Diseases & Infectious Conditions
  - c. Policy Travel Expenditures Policy
  - d. Use of Peace Officers & Crisis Teams to Remove Students w/IEPs from School Grounds
- IX. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS**  
see attached document
- X. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS** -  
Literacy Plan - see attached
- XI. DIRECTOR GOALS**  
no new goals
- XII. STRATEGIC PLANNING & GOAL SETTING-**
- XIII. OLD BUSINESS**
- XIV. NEW BUSINESS**
- a. Building Board Appointments - Rick (chair) Jon, Matt, Dan, Kirsten, Annette
  - b. Set Dates/Times for Upcoming Fiscal Year Board Meetings - **Tuesday August 13th @ 5: 15**  
**Recurring for the FY25 School Year will be 3rd Tuesday of the Month @ 2:30**  
**September 17th , October 15th , November 19th, December 17th, January 21st, February 18th, March 18th, April 15th, May 20th, June 17th.**
  - c. Identify Officials with Authority  
**Director - Annette Vemuri- Official with Authority**  
**Motion by ABS, Second by RF - All in favor ‘ Aye’ Motion carries.**
  - d. Director Evaluation and job description committee meeting will be held in July - 07/15/24 5pm

**XV. REVIEW OF NEXT MEETING AGENDA**

- a. Date, Time & Location of next Board Meeting – **Tuesday August 13th, 2024 in the 503 building @ 5:15**
- b. Upcoming Agenda Items

New Business

- a. Annual Designations: Depository, Electronic Funds Transfers, and Communication
- b. Employee and/or Parent Handbook Review
- c. Annual Board Training Update
- d. Appoint Board Officers
- e. Establish Board Committees
- f. Peanut-Safe School Policy
- g. Wellness Policy
- h. Meal Charge Policy
- i. Student Dress Policy
- j. Board Resolution for IOWA - Sign
- k. OW Contract/Contracted Goals Review
- l. World's Best Workforce Plan & Committee Mtg.
- m. List of Professional Development for Staff
- n. Wellness Committee Mtg.

**XVI. MOTION TO ADJOURN by JH at 6:15 PM, Seconded by ABS . Board Vote- all in favor 'aye', motion carries**