

SWAN RIVER MONTESSORI CHARTER SCHOOL
School Board Meeting
Tuesday, April 16, 2024 at 7:30 a.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Agenda

I. CALL TO ORDER by at 7:35 AM by Evink

II. ROLL CALL

- a. Board Members Present: Jana Evink, Rick Freese, Julie Halvorson, Nicole Perez, Claire Belknap, Amy Savage, Annette Vemuri,
- b. Board Members Absent: Amy Jensen (joined at 7:57am)
- c. Other Attendees: N/A
- d. Recording Minutes : Kirsten Host

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School’s vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child’s inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student’s family, the teachers, and the larger community. Swan River supports family and community participation in each child’s education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MISSION AND VISION IN ACTION-

V. MEETING AGENDA- Motion to approve meeting agenda made by **JH**, Seconded by **CB**. Board Vote- All “aye”, Motion carries

VI. DECLARATION OF CONFLICTS-

VII. Approve 3.19.24 Meeting Minutes - Motion to approve March meeting minutes made by **NP** , Seconded by **RF** . Board Vote- All “aye”, Motion carries

Approve 4.4.24 Meeting Minutes - Motion to approve April emergency board meeting minutes made by **CB** , Seconded by **JH**. Board Vote- All “aye”, Motion carries

VIII. FINANCIAL REPORT

- a. March Financial Report –Motion to approve February financials made by **RF** , Seconded by **AS** Board Vote- All “aye” Motion carries

- a. FY24 Enrollment Numbers as of 4.16.24
 - i. Charter School (K-6) = 163
 - ii. Children’s House (EC) = 16
 - iii. Pupil Unit Actual/Budget = 163/163

- b. Review of Bills-
- c. Donations- .

IX. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS

X. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS -

XI. DIRECTOR GOALS

Goals	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Conduct Check-in with direct reports twice a year		X	X						
Organize and facilitate a Montessori book study			X	X	X	X	X		
Classroom observations – 15 min twice a year		X							
Complete AMI Montessori Administrator Certificate Course	X	X	Completed						
Attend PTO Meetings	missed	X	X	X	X	X	X		
Attend PTO Events	X	N/A	N/A	N/A	N/A	X	X		

XII. STRATEGIC PLANNING & GOAL SETTING-

XIII. OLD BUSINESS

- a. Investigation/Complaint Policy and Procedures- **updated based on comments**
–Motion to approve Complaint Policy made by **JH** , Seconded by **CB** Board Vote- All “aye” Motion carries
- b. Video for doorbell, fix intercom system – Kirsten will give update **Amazon alexa will be purchased for the meantime until funding etc is secured**
- c. Disposal of Equipment & Materials Policy **Annette will check in with OW & Bridget on depreciation, accounting etc**
- d. Director Review **Kirsten made a survey - Sending to Jana for proofreading / sending etc.**
- e. Prepare for Elections
 - April 5th - solicit for applications
 - April 25th - last day to submit application**
 - May 6th - elections open
 - May 17th - elections closed
 - May 21st - School Board meeting - results of election announced
 - June 18th- School Board meeting- new members sworn in

XIV. NEW BUSINESS

- a. Contract Review of Special Education Director
–Motion to approve Special Ed Director Contract made by **AS** Seconded by **JH** Board Vote- All “aye”
Motion carries
- b. Student Sex Non-Discrimination Policy **Spelling corrections made**
–Motion to approve Student Sex Non-Discrimination Policy made by **CB** , Seconded by **CP** Board Vote-
All “aye” Motion carries
- c. Hazing Prohibition Policy
–Motion to approve Hazing Prohibition Policy made by **CB** , Seconded by **NP** Board Vote- All “aye”
Motion carries
- d. Purchase of Group Health Insurance Policy **No changes, reviewed polcity**
- e. Approve Dental Insurance **Stay with BCBS**
–Motion to approve Dental Insurance made by **RF** , Seconded by **AS** Board Vote- All “aye” Motion
carries

XV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, May 21, 2024 at 7:30 AM
- b. Upcoming Agenda Items

New Business

Revise Budget

Confirm Enrollment Projections

Student/Employee with Sexually Transmitted Infections & Diseases & Certain Other
Communicable Diseases & Infectious Conditions

Policy Travel Expenditures Policy

Approve Wellness Policy

Review Grievance Policy

Capitalization Policy - presented by Bridget

Disposal of Equipment & Materials Policy - Bridget will review at next meeting

- XVI. MOTION TO ADJOURN** by **JH** at **8:34 AM**, Seconded by **RF** . Board Vote- all in favor ‘ aye’ ,
motion carries