

**SWAN RIVER MONTESSORI CHARTER SCHOOL**  
**School Board Meeting**  
**Tuesday, March 19, 2024 at 7:30 a.m.**

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

**Meeting Agenda**

**I. CALL TO ORDER** by at \_\_\_\_\_AM by \_\_\_Evink\_\_\_

**II. ROLL CALL**

- a. Board Members Present: Perez, Savage, Halvorson, Jensen, Freese, Evink, Belknap
- b. Board Members Absent: None
- c. Other Attendees: Vemuri
- d. Recording Minutes :

**III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS**

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School’s vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child’s inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student’s family, the teachers, and the larger community. Swan River supports family and community participation in each child’s education by utilizing and appreciating community resources and the natural world as a learning environment.

**IV. MISSION AND VISION IN ACTION-**

**V. MEETING AGENDA-** Motion to approve meeting agenda made by \_\_\_\_\_, Seconded by \_\_\_\_\_. Board Vote- All “aye”, Motion carries

**VI. DECLARATION OF CONFLICTS-**

**VII. Approve 2.20.24 Meeting Minutes -** Motion to approve consent agenda made by \_\_\_\_\_, Seconded by \_\_\_\_\_. Board Vote- all aye, motion carries

**VIII. FINANCIAL REPORT**

- a. February Financial Report –Motion to approve January financials made by \_\_\_\_\_ , Seconded by \_\_\_\_\_. Board Vote- All “aye” Motion carries
  
- a. FY24 Enrollment Numbers as of 3.19.24
  - i. Charter School (K-6) = 164
  - ii. Children’s House (EC) = 15
  - iii. Pupil Unit Actual/Budget = 164/163

- b. Review of Bills-
- c. Donations- Thrivent Donation of \$625.00. Motion to approve donations made by \_\_, Seconded by \_\_\_\_.  
Board Vote- All “aye” Motion carries

**IX. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS**

**X. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS -**

**XI. DIRECTOR GOALS**

Goals	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Conduct Check-in with direct reports twice a year		X	X						
Organize and facilitate a Montessori book study			X	X	X	X			
Classroom observations – 15 min twice a year		X							
Complete AMI Montessori Administrator Certificate Course	X	X	Completed						
Attend PTO Meetings	missed	X	X	X	X	X			
Attend PTO Events	X	N/A	N/A	N/A	N/A	X			

**XII. STRATEGIC PLANNING & GOAL SETTING-**

**XIII. OLD BUSINESS**

- a. Investigation/Complaint Policy and Procedures- tabled to March
- b. Video for door bell, fix intercom system – Kirsten will give update
- c. Review Nutrition audit – Update from Kirsten
- d. Investigation/Complaint Policy and Procedures- tabled to March
- e. Review Nutrition audit – Approve Wellness Policy - table to March

**XIV. NEW BUSINESS**

- a. Board Committee Meetings-
- b. Disposal of Equipment & Materials Policy
- c. Student Medication Policy
- d. School Weapons Policy
- e. Director Review
- f. Review Assumptions and Preliminary Numbers for Upcoming Budget Year
- g. Annual Board Training
- h. Prepare for Elections  
April 5th - solicit for applications  
**April 25th - last day to submit application**

May 6th - elections open  
May 17th - elections closed  
May 21st - School Board meeting - results of election announced  
June 18th- School Board meeting- new members sworn in

**XV. REVIEW OF NEXT MEETING AGENDA**

- a. Date, Time & Location of next Board Meeting – Tuesday, April 16, 2024 at 7:30 AM
- b. Upcoming Agenda Items-

New Business

Contract Review of Special Education Director  
Student Sex Non-Discrimination Policy  
Hazing Prohibition Policy  
Purchase of Group Health Insurance Policy

**XVI. MOTION TO ADJOURN** by \_\_\_\_ at \_\_\_\_ AM, **Seconded** by \_\_\_\_ . **Board Vote-** all in favor ‘ aye’ ,  
**motion carries**