

SWAN RIVER MONTESSORI CHARTER SCHOOL
School Board Meeting
Tuesday, December 12, 2023 at 7:30 a.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Agenda

I. CALL TO ORDER by at 7:34_AM by Jana Evink

II. ROLL CALL

- a. Board Members Present: Julie Halvorson, Amy Savage, Nicole Perez, Jana Evink, Amy Jensen
- b. Board Members Absent: Rick Freese
- c. Other Attendees: Annette Vemuri (School Director), Bridget Peterson (EdFin Accountant)
- d. Recording Minutes : Kirsten Host

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MISSION AND VISION IN ACTION- None.

V. MEETING AGENDA- Motion to approve 12.12.23 meeting agenda made by Halvorson , Seconded by Savage. Board Vote- All in favor, Motion carried

VI. DECLARATION OF CONFLICTS- N/A

VII. CONSENT AGENDA- Motion to approve section a,b,d of the consent agenda made by Jensen, Seconded by Halvorson. Board Vote- All in favor "Aye" - Motion carries.

- a. 11.14.23 Meeting Minutes- correction to heading, removed Ki mistyping in heading
- b. Article of Incorporation- reviewed, no changes - Spelling error pg 8 article 5 **extend / extent**
- c. Board of Directors Bylaws- updated FY21, no changes - Section 6 - update/change time of meeting **Pull out timing and change to "time will be posted"**
- d. Acceleration Policy- grammar and spelling errors corrected, no major changes needed

VIII. FINANCIAL REPORT

- a. November Financial Report – SRMCS continues to carry a healthy fund balance. Projected to have a 22% of budget fund balance at the end of FY24. Motion to approve November financials made by Jensen

, Seconded by Perez. Board Vote- All in favor , “Aye” - Motion Carries

- a. FY24 Enrollment Numbers as of 12.10.23
 - i. Charter School (K-6) = 164
 - ii. Children’s House (EC) = 15
 - iii. Pupil Unit Actual/Budget = 164/163
- b. Review of Bills- reviewed
- c. Donations- donations from Give to the Max to be approved at January meeting

IX. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS - None

X. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS - Will have information at January meeting once fastbridge results are finished, New MathCore for K-3.

XI. STRATEGIC PLANNING & GOAL SETTING-

XII. OLD BUSINESS

- a. Review Tuition & Extended Care Rates for FY25
 - i. **Tuition for FY25** - Motion to raise tuition to \$725 for FY 25 made by Jensen, Seconded by Savage. Board vote: aye votes-4, nay vote- 1
 - ii. Extended Care rates TBD
- b. Chemical Use & Abuse Policy. Motion to approve with changes noted below made by Jensen. Seconded by Savage. Board vote: All aye, motion carries
 - i. Revise Section 3 - Definitions: “such employee” wording to “Such as an employee”
 - ii. IV : Students, Point 6 - take out “;and”
 - iii. IV: Students, Point E - Changing “medication” to “Mediation”
- c. Family & Medical Leave Policy- tabled to January meeting pending review by Laura Booth, HR
 - i. Dissemination of Policy , section 2 - Policy will be revised bi-annually - should be Biennial
 - ii. Family & Medical leave was sent to Laura Booth to be revised

XIII. NEW BUSINESS

- a. Resignation of Franco Fanucci as parent board member. Motion to recognize the resignation of Franco Fanucci by Halvorson , seconded by Perez . Board vote: All aye, motion carries
- b. Applications for open parent board member positions. Motion to nominate Claire Belknap to the school board as a parent board member made by Halvorson, Seconded by Savage. Board vote: aye-4, abstain-1, motion carries
- c. Progress on Action Plan for School Director- staff satisfaction survey - Sent to families 12/22/23, parent survey also sent out at the same time. Will share results at January Meeting.
- d. 2024-2025 School Calendar- Draft . Motion to approve made by Halvorson - Seconded by Perez, Board vote: All aye, motion carries
- e. Draft Investigation Policy - Schedule Policy Committee Meeting, January 5, 2024 @ 8am in the Kitchen at 503 building.
- f. Osprey Wilds SRMCS school board observation and governance performance
 - i. Scheduled meeting for Director Evaluation Committee - January 18, 2024 @ 8am in the Kitchen of 503 building
 - ii. Schedule other committee meetings at the next board meeting.

- g. For review: OW Sounding Board newsletter- Issue 31 Government Data Practices

XIV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, January 16, 2024 at 7:30 AM
- b. Upcoming Agenda Items-

New Business

Results of Parent and Sta

Swearing in of interim parent board member

School Director Performance Evaluation

Crisis Management Policy

Search of Student Lockers/Desks/Personal Possessions/Student's Person Policy

Student Discipline Policy

Mid-Year Student Enrollment Policy

Progress on Director Goals (if applicable)

List of Professional Development for Staff (if applicable)

Old Business/Tabled Items

Investigation Policy

- XV. MOTION TO ADJOURN by Halvorson at 8:35 AM, Seconded by Perez . Board Vote- All "aye", motion carries**