

SWAN RIVER MONTESSORI CHARTER SCHOOL
School Board Meeting
Tuesday, November 14, 2023 at 7:30 a.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Agenda

I. CALL TO ORDER by at _____ 7:35 __AM by ___Jana Evink_____

II. ROLL CALL

- a. Board Members Present: Julie Halvorson, Amy Jensen, Amy Savage, Rick Freese, Nicole Perez, Jana Evink
- b. Board Members Absent: Franco Fanucci
- c. Other Attendees: Annette Vemuri (School Director), Bridget Peterson (EdFin accountant), Mike Pederson (Esterbrooks CPA), Emily (Osprey Wilds)
- d. Recording Minutes : Kirsten Host (SRMCS Operations Manager)

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School’s vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child’s inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student’s family, the teachers, and the larger community. Swan River supports family and community participation in each child’s education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MISSION AND VISION IN ACTION-

V. MEETING AGENDA- Motion to amend agenda to include correspondence about dress code policy under old business and an investigation policy discussion under new business on the 11.14.23 meeting agenda made by Savage , Seconded by Freese_ . Board Vote- All “I” Motion carries

VI. DECLARATION OF CONFLICTS-

VII. CONSENT AGENDA- Motion to approve consent agenda made by Perez, Seconded by Halvorson. Board Vote- All aye- Motion carries

- a. 10.10.23 Meeting Minutes
- b. Chemical Use & Abuse Policy-NO CHANGES. cleaned up some grammar/spelling errors.
Evink requested to pull policy and move to new business
- c. Drug-Free Workplace/Drug-Free School Policy-NO CHANGES, cleaned up some grammar/spelling errors
- d. Family & Medical Leave Policy- NO CHANGES, **Evink requested to pull policy and move to new business**

VIII. ANNUAL FINANCIAL AUDIT REPORT

SRMCS had a clean audit report which was conducted by Esterbrooks CPA firm. Motion to approve audit by Jensen, seconded by Halvorson. Board vote: All aye- Motion carries

IX. FINANCIAL REPORT

a. October Financial Report – Motion to approve October financials made by Halvorson , Seconded by Freese. Board vote: All aye- Motion carries

- a. FY24 Enrollment Numbers as of 11.10.23
- i. Charter School (K-6) = 165
 - ii. Children’s House (EC) = 15
 - iii. Pupil Unit Actual/Budget = 165/163

- b. Review of Bills- reviewed
c. Donations- none

X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS

XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS -

XII. STRATEGIC PLANNING & GOAL SETTING-

XIII. OLD BUSINESS

- a. Dress code policy concern- board discussed and no action taken

XIV. NEW BUSINESS

- a. World’s Best WorkForce/Annual Report Summary. Motion to approve made by Savage, Seconded by Halvorson_ . Board vote: All aye- Motion carries
- b. Discussion about an Investigation Policy- Looking into adopting an investigation policy. Evink will share model policies she has found. Will add to next meeting.
- c. Review Tuition & Extended Care Rates for FY25- Tabled
- d. Progress on Director’s Goals- Annette got her Montessori for Administrators Certificate
- e. Chemical Use and Abuse Policy- Tabled
- f. Family and Medical Leave Policy- Tabled

XV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, December 12, 2023 at 7:30 AM
- b. Upcoming Agenda Items-

New Business

Progress on Action Plan for School Director- staff satisfaction survey

Review Articles of Incorporation
Review Board of Directors Bylaws
Acceleration Policy
Progress on Director Goals

Old Business/Tabled Items

Review Tuition & Extended Care Rates for FY25- Tabled
Chemical Use and Abuse Policy- Tabled
Family and Medical Leave Policy- Tabled

**XVI. MOTION TO ADJOURN by Halvorson at 8:52AM, Seconded by Perez . Board Vote- All “aye”,
Motion carries**