

SWAN RIVER MONTESSORI CHARTER SCHOOL
School Board Meeting
Tuesday, October 10, 2023 at 7:30 a.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

Meeting Agenda

I. CALL TO ORDER by at 7:31 AM by Jana Evink

II. ROLL CALL

- a. Board Members Present: Julie Halvorson, Amy Savage, Jana Evink, Nicole Perez, Rick Freese, Amy Jensen
- b. Board Members Absent: Franco Fanucci
- c. Other Attendees: Annette Vemuri, School Director; Bridget Peterson, EdFi accountant;
- d. Recording Minutes : Kirsten Host

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. MISSION AND VISION IN ACTION-

V. MEETING AGENDA- Motion to approve 10.10.23 meeting agenda made by **JH** , Seconded by **AJ**. Board Vote-All aye- motion carries

VI. DECLARATION OF CONFLICTS- none

VII. CONSENT AGENDA- Motion to approve consent agenda made by **JH**, Seconded by **RF**. Board Vote- all aye, motion carries

- a. 9.19.23 Meeting Minutes
- b. Pledge of Allegiance Policy- no changes
- c. Equal Educational Opportunity Policy- no changes
- d. Purchasing Policy- with revisions
- e. Compensation for Substitutes Policy-with revisions
- f. Internet Acceptable Use & Safety Policy- no changes
- g. Application & Enrollment Procedures Policy- with revisions- moved to new business for discussion by Evink**
- h. Sharing Intellectual Property Policy- no changes
- i. Whistleblowers Policy- no changes
- j. Financial & Cash Management Policy- no changes
- k. Religious Expressions Policy- no changes

I. Credit Card Policy- no changes

VIII. FINANCIAL REPORT

-on schedule to receive report next month (Nov 2023)
-cash balance is going up (seen on page 2) / getting paid back from MDE
-income statement: kept budget at 163 kids / we currently have 164
-we are meeting budget projections
-revenue running 23% , expenses are on the lower side which is normal for the beginning of the year
All from Bridget Peterson, EdFi

food service budget

-we do not get reimbursement for September until November

Change label from Operating lease/ Copier - to all leases

New Swan River credit card in the school's name, will be closing out the US Bank credit card.

a. September Financial Report – Motion to approve September financials made by **Amy Savage** , Seconded by **Juie Halvorson**. Board Vote-all aye, motion carries.

a. FY24 Enrollment Numbers as of 10.8.23
i. Charter School (K-6) = 164
ii. Children's House (EC) = 15
iii. Pupil Unit Actual/Budget = 164/163

b. Review of Bills- reviewed

c. Donations- Motion to approve donation of \$125 from Thrivent made by Rick Freese seconded by Nicole Perez. Board Vote-all aye, motion carried

IX. CLOSED SESSION PER MN STATUTE 13.D: CONFIDENTIAL STUDENT RECORDS

Motion to close the meeting in accordance with MN. Stat.13D.05 Subd. 3. to discuss an issue pertaining to a student's confidential records made by Amy Jensen at 8:15 am, 2nd by Nicole Perez_ . Board Vote- all aye - Motion Carries

Closed Session Summary: The board invited Kirsten Host and Annetee Vemuri to join the closed session.

Board received and discussed information pertaining to a student's confidential records. No action was taken.

Motion made to open the meeting made by Rick Freese at 8:38 am, 2nd by Nicole Perez, Board Vote- all aye, Motion carries

X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS

-Submitted goals to Osprey Wilds (Addie) we are just waiting for approval

XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS -

-Annette met with Osprey Wilds last week pertaining to academic goals, will have another meeting with them soon to clarify between Percent growth vs Percentile

XII. STRATEGIC PLANNING & GOAL SETTING-

-none

XIII. OLD BUSINESS

- a. Meal Charge Policy- reviewed by governance committee which recommends tabling and revisiting later
-Free Meals are only good for 2 school years - so this policy may need to stay “on hold”
- b. Governance Committee- rotate through board members and Annette to look at items for the consent agenda.

XIV. NEW BUSINESS

- a. Progress on Director Goals
-Annette has submitted everything for her Montessori license! Waiting for a certificate.
-Was able to see 2 great lessons in the classroom, plans to meet with everybody by end of October
-Book study tentatively planning to start in November
- b. Annual Report Update
-Annual report will be submitted next board meeting - it needs to be submitted December 1, financials, goals, audit etc will all be completed by then.
- c. Application & Enrollment Procedures Policy
- add a paragraph gap between E nd F in the very beginning - State Statute
-#5 sibling preference, include a line that there will be confirmation that sibling has/has not been accepted.

Motion to approve Application & Enrollment Policy with revisions made by Nicole Perez,
Seconded by Julie Halvorson. Board Vote- all aye - motion carries

XV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, November 14, 2023 at 7:30 AM
- b. Upcoming Agenda Items-

New Business

WBWF Summary (annual report)

Compensation Committee (if applicable)

Chemical Use & Abuse Policy

Family & Medical Leave Policy

Drug-Free Workplace/Drug-Free School Policy

Review Tuition & Extended Care Rates for Next School Year

Progress on Director Goals

Annual Board Training (if applicable)

List of Professional Development for Staff (if applicable)

Old Business/Tabled Items

XVI. MOTION TO ADJOURN by Amy Savage at 8:39_AM, Seconded by Rick Freese . Board Vote- all aye - motion carried. Meeting Closed