

**SWAN RIVER MONTESSORI CHARTER SCHOOL**

**School Board Meeting**

**Tuesday, May 16, 2023 at 7:30 a.m.**

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/82586144208?pwd=V2czMjBuNUJ0UGZCRlcvMWxmZi9tQT09>

Meeting ID: 825 8614 4208

Passcode: wa85e1

**Meeting Agenda**

**I. CALL TO ORDER by at \_\_\_Jensen\_\_\_ at \_\_\_7:36\_\_\_ AM**

**II. ROLL CALL**

- a. Board Members Present: Julie Halvorson, Nicole Perez, Amy Jensen, Jana Evink, Rick Freese, Amy Savage
- b. Board Members Absent: Franco Fanucci
- c. Other Attendees: 3 SRMCS staff members, EdFin Accountant Bridget Peterson, Special Education Director Katie Zehowski, Director Annette Vemuri

**III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS**

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

**IV. APPROVAL OF MEETING AGENDA-** Motion to approve agenda made by Perez, Seconded by Halvorson. Board Vote- all aye

**V. DECLARATION OF CONFLICTS-** none

**VI. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES**

- a. 4.18.23- Motion to approve April minutes with editing changes made by Savage, Seconded by Halvorson. Board Vote- all aye
- b. 5.9.23- Motion to approve Special Closed Meeting minutes made by Savage, Seconded by Freese. Board Vote- all aye

**VII. COMMUNITY COMMENTS -** none

## **VIII. BOARD CORRESPONDENCE AND COMMUNICATIONS**

### **a. CLOSED SESSION PER MN STATUTE 13D.05, subd. 2 CONFIDENTIAL STUDENT RECORDS**

Motion to close the meeting in accordance with MN. Stat.13D.05 Subd. 2. to discuss parent concerns that involve non-public student data made by \_\_\_Savage\_\_\_ at \_8:03\_\_\_ am, Seconded by \_\_\_Evink\_\_\_. Board Vote- all aye

**Closed Session Summary:** Board reviewed parent concerns. No action was taken.

**Motion made to open the meeting** made by\_\_\_Savage\_\_\_ at \_\_\_8:29\_\_\_ am, Seconded by \_\_\_Freese\_\_\_, Board Vote- all aye

### **b. CLOSED SESSION PER MN STATUTE 13D.03, 13D.05, subd. 3 Employee Evaluation/Performance**

Motion to close the meeting in accordance with MN. Stat. 13D.03, 13D.05 Subd. 3. to discuss an employee's concerns regarding the performance of the school director made by \_\_\_Evink\_\_\_ at \_\_\_8:23\_\_\_ am, Seconded by \_\_\_Freese\_\_\_. Board Vote- all aye

**Closed Session Summary:** The board reviewed the communication from the employee and found no further action was needed regarding the performance of the school director at this time.

**Motion made to open the meeting** made by\_\_\_Freese\_\_\_ at \_\_\_9:09\_\_\_ am, Seconded by \_\_\_Savage\_\_\_, Board Vote- all aye

## **IX. FINANCIAL REPORT**

- a. April Financial Report – Cash flow has decreased by about \$80,000 but not unusual. Year end fund balance projected at 21% which is where we need to be. Motion to approve April financials made by \_\_\_Savage\_\_\_, Seconded by \_\_\_Halvorson\_\_\_. Board Vote- all aye
- a. Enrollment Numbers as of 5.12.23
  - i. Charter School (K-6) = 166
  - ii. Children’s House (EC) = 13
  - iii. Pupil Unit Actual/Budget = 166/163
- b. Review of Bills- reviewed
- c. Donations- Motion to approve 5.1.23 Amazon Smile donation of \$32.40 made by \_\_\_Perez\_\_\_, Seconded by \_\_\_Savage\_\_\_. Board Vote- all aye

## **X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS -**

## **XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS -**

## **XII. STRATEGIC PLANNING & GOAL SETTING**

**XIII. OLD BUSINESS**

- a. Crisis Management Policy with updates from Annette- table to June
- b. Letter of Employment for Annette Vemuri, SRMCS Director.- table to June

**XIV. NEW BUSINESS**

- a. Approve FY24 Budget- Budgeted for 163 students with 4% increase for FY24. Increase has been passed by state. Food service budget will be revised as we know more about the free food all program. Motion to approve FY24 Budget made by \_\_Halvorson \_\_, Seconded by \_\_Evink \_\_. Board Vote- all aye
- b. Confirm Enrollment Projections
- c. School Board Elections Update- vote count happening on 5.17.23
- d. MCC Facility Lease Agreement. Motion to approve MCC Lease Agreement made by \_\_Savage \_\_, Seconded by \_\_Freese \_\_. Board Vote- all aye
- e. OW FY22 Academic Report
- f. OW Sounding Board newsletter- Personnel Files

**XV. REVIEW OF NEXT MEETING AGENDA**

- a. Date, Time & Location of next Board Meeting – Monday, June 19th, 2023 at 8:00 AM at Swan River Montessori.
- b. Upcoming Agenda Items-

New Business

Swearing in of Newly Appointed Board Members  
Set Dates/Times for Upcoming Fiscal Year Board Meetings  
Building Board Appointments  
Review Lunch Prices  
Reading Well by 3<sup>rd</sup> Grade Plan  
Annual Board Training  
List of Professional Development for Staff  
Final Progress toward Contracted Goals

Old Business/Tabled Items

Crisis Management Policy  
FY24 Letter of Employment for SRMCS Director Annette Vemuri

**XVI. MOTION TO ADJOURN by \_Freese\_ at \_9:14\_ AM, Seconded by \_Evink\_. Board Vote- all aye**