

SWAN RIVER MONTESSORI CHARTER SCHOOL

School Board Meeting

Tuesday, February 21, 2023 at 7:30 a.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/87454360268?pwd=RU1wRXRCN00zTVB6YzJ2MnIyM0NNUT09>

Meeting ID: 874 5436 0268

Passcode: S51BuA

Meeting Agenda

I. CALL TO ORDER by at ___Jensen___ at ___7:40___ AM

II. ROLL CALL

- a. Board Members Present: Julie Halvorson, Nicole Perez, Jana Evink, Rick Freese, Amy Jensen, Amy Savage
- b. Board Members Absent: Franco Fanucci (joined via Zoom)
- c. Other Attendees: Director Annette Vemuri, Special Education Coordinator Jessice Frederickson, Bridget Peterson from EdFin (school accountant),

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. APPROVAL OF MEETING AGENDA- Motion to approve agenda made by Perez, Seconded by Savage. Board Vote- all aye

V. DECLARATION OF CONFLICTS- none

VI. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- a. 1.24.23- Motion to approve agenda with added statement to New Business item C regarding summer school cost and pay pending made by Perez, Seconded by Freese. Board Vote- all aye

VII. COMMUNITY COMMENTS - none

VIII. BOARD CORRESPONDENCE AND COMMUNICATIONS- none

- IX. SWEARING IN OF NEW INTERIM PARENT BOARD MEMBER-** The board welcomes Jana Evink as our interim parent board member.
- X. FINANCIAL REPORT**
- a. January Financial Report – Cash increased \$154,00 from Dec. to Jan. Annette and Bridget working to clean up FY23 budget and revise as needed. General education has a loss of \$20,000 as of right now in working FY23 budget. Can take \$20,000 from the fund balance to cover the loss or cut expenses elsewhere. Additional costs came from fixing and replacing cameras. Building Board can possibly cover all the expenses for them rather than a portion. Expenses for custodial service has also increased- close to double. Can transfer positive fund balance from Community Ed fund to Gen Ed fund to cover loss. Annette will work with Bridget to see how we can cut costs from Gen Ed fund. They will bring a revised budget to the March meeting. Motion to approve January financials made by Halvorson , Seconded by Evink. Board Vote- all ayes
 - b. Enrollment Numbers as of 2.19.23
 - i. Charter School (K-6) = 166
 - ii. Children’s House (EC) = 13
 - iii. Pupil Unit Actual/Budget = 166/163
 - c. Review of Bills- Clarification of Chance to Grow billing- This is a contracted service provider for special ed
 - d. Donations- none
- XI. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS** - no new report this month
- XII. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS** - Annette presented growth data from FastBridge for Math and Reading. Below 50% growth for math and reading for all levels except K-1 for math. Students not meeting are working with MathCorp and Math RTI teachers.
- XIII. STRATEGIC PLANNING & GOAL SETTING**
- a. Meeting with Monticello Community Center FY24 MCC use- have another meeting on March 8th.
- XIV. OLD BUSINESS**
- a. School Director Performance Evaluation- Nicole and Franco worked on the survey for staff and it was emailed out by Nicole. She will look into changing settings so the survey doesn’t collect emails.
 - b. Summer School- Letter of employment for summer school director. May have additional funding coming to hire more teachers. \$10,000 in budget to purchase math curriculum. Annette can share the budget she and Bridget are using for summer school expenses. Motion to approve letter of employment for summer school director position for Vemuri with pay pending made by Savage, Seconded by Freese. Board vote- all aye
- XV. NEW BUSINESS**
- a. Revised FY23 Budget- tabled to March meeting
 - b. Review Assumptions and Preliminary Numbers for Upcoming Budget Year- tabled to March meeting
 - c. FY24 School Calendar- tabled to March
 - d. Confirm Auditor Contract- tabled to March
 - e. Fixed Assets Policy- tabled to March
 - f. Nepotism Policy- tabled to March

- g. Public and Private Personnel Data Policy- tabled to March

XVI. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, March 21st, 2023 at 7:30 AM at Swan River Montessori.
- b. Upcoming Agenda Items-

New Business

- Review assumptions and preliminary numbers for upcoming budget year
- Review all corrective action plans from past audit, if any
- Prepare for Elections
- Compensation for Substitute Teachers & Support Staff Policy

Old Business/Tabled Items

- Revised FY23 Budget
- Review Assumptions and Preliminary Numbers for Upcoming Budget Year
- FY24 School Calendar- tabled to March
- Confirm Auditor Contract- tabled to March
- Fixed Assets Policy- tabled to March
- Nepotism Policy- tabled to March
- Public and Private Personnel Data Policy- tabled to March

XVII. MOTION TO ADJOURN by _Savage_ at _8:53_ AM, Seconded by _Freese_. Board Vote-