

SWAN RIVER MONTESSORI CHARTER SCHOOL
School Board Meeting
Tuesday, January 24, 2023 at 7:30 a.m.

The school board will hold this meeting in person at Swan River Montessori Charter School at 503 Maple St. building.

An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/84389158633?pwd=UzlSbTI5Z1c5VFY3V2hwV0ZQN2FkUT09>

Meeting ID: 843 8915 8633

Passcode: i3TQu8

Meeting Agenda

I. CALL TO ORDER by at ___ Jensen ___ at ___ 7:37 ___ AM

II. ROLL CALL

- a. Board Members Present: Amy Jensen, Nicole Perez, Rick Freese, Julie Halvorson
- b. Board Members Absent: Franco Fanucci, Amy Savage
- c. Other Attendees: Director Annette Vemuri, Bridget Peterson from EdFin (school accountant), Michelle Hoffman from CLA (financial auditor), Parent Jana Evink

III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

IV. APPROVAL OF MEETING AGENDA- Motion to approve agenda with adding Interim Parent Board Member under New Business made by Perez, Seconded by Freese. Board Vote- all aye

V. DECLARATION OF CONFLICTS- none

VI. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- a. 12.13..22- Motion to approve agenda made by Halvorson, Seconded by Perez . Board Vote- all aye

VII. COMMUNITY COMMENTS - none

VIII. BOARD CORRESPONDENCE AND COMMUNICATIONS- none

IX. FINANCIAL REPORT

- a. December Financial Report – Cash increasing, lease aid from state has been paid. Revised FY23 budget will be presented in February. Estimated cash flow balance for June is really strong. Motion to approve December financials made by Halvorson , Seconded by Freese . Board Vote- all aye
- b. Enrollment Numbers as of 1.20.23
 - i. Charter School (K-6) = 165
 - ii. Children’s House (EC) = 13
 - iii. Pupil Unit Actual/Budget = 165/163
- c. Review of Bills- reviewed
- d. Donations- none to report for this month. Amazon Smile is disbanding and we will get a final payment in February.

X. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS -

- a. Updated ELPlan- Notes from Bill: The most important information is the highlighted areas - everything else is copied from our original approved plan. Just know that so far we have met our evaluation goals on both indicator areas 1 and 2. If you need clarification, please let me know.
- b. Also, we have close to 100 books donated so far for our EE library - not part of our OW goals but EE related nonetheless.

XI. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS

- a. Update to come in February as Fastbridge assessments are completed.
- b. ReadingCorp and MathCorp tutors have started with the school. Reading Corp with 2nd-3rd grade, MathCorp with 4th-6th grade

XII. STRATEGIC PLANNING & GOAL SETTING

XIII. OLD BUSINESS

- a. Approve Final Audit-Michelle Hoffman from CLA talked through the audit of the school’s finances. CLA is issuing a clean report on SRMCS financials for FY22. Motion to approve final audit made by Halvorson, Seconded by Perez. Board Vote-all aye
- b. Protection & Privacy of Pupil Records Policy- reviewed
- c. Review Articles of Incorporation- reviewed
- d. Review Board of Directors Bylaws- reviewed

XIV. NEW BUSINESS

- a. Interim Parent Board Member Applications- Both excellent candidates. Board highly encourages both parent candidates to run in the May election. Motion to appoint Jana Evink as the interim parent board member made by Perez, Seconded by Freese. Board Vote- all aye.
- b. School Director Performance Evaluation- update from Annette, needs to send out a survey to staff after Fanucci reviews it. Perez will also talk to Fanucci about the survey questions. Survey possibly sent in January and March. Vemuri has completed her admin license!

- c. Summer School contracts- Director and other staff. Fund is \$50,000. Lead teachers about \$45/hr- about \$5000 per teacher. \$10000 for materials and supplies. Contract director for summer school director- \$6000. Need to send info in February to families and start getting staff. Motion to approve summer school for 2023 with details of cost and pay pending made by Perez, Seconded by Freese. Board vote- all aye
- d. Attendance Policy- reviewed, but removed strikethrough typo error on page 4 of policy.
- e. Equal Employment Policy- reviewed
- f. Disability Non-Discrimination Policy- reviewed
- g. Harassment and Violence Policy- reviewed
- h. Student Disability Non-Discrimination Policy- reviewed
- i. List of Professional Development for Staff- none to report

XV. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meeting – Tuesday, February 21st, 2023 at 7:30 AM at Swan River Montessori.
- b. Upcoming Agenda Items-

New Business

- Approve School Calendar for Next Year
 - Confirm Auditor Contract
 - Review Assumptions and Preliminary Numbers for Upcoming Budget Year
 - Fixed Assets Policy
 - Nepotism Policy
 - Public and Private Personnel Data
- List of Professional Development for Staff- if needed

Old Business/Tabled Items

XVI. MOTION TO ADJOURN by Halvorson at 8:33 am, **Seconded by** Freese.
Board Vote- all aye