

**SWAN RIVER MONTESSORI CHARTER SCHOOL**  
**School Board Meeting**  
**Thursday, August 18, 2022 at 5:30 p.m.**

The school board will hold this meeting in person at Swan River Montessori Charter School in the 503 Maple St. building with social distancing and optional masking in place. An option to join via Zoom will also be available.

Join Zoom Meeting

<https://us06web.zoom.us/j/87570431658?pwd=eHNOVFJwTDBnOHcxOEI5TG1zTzVNOT09>

Meeting ID: 875 7043 1658

Passcode: LQVUD3

**Meeting Agenda**

**I. CALL TO ORDER by at Franco Fanucci at PM**

**II. ROLL CALL**

- a. Board Members Present: Franco Fanucci, Nicole Perez, Aaron Stonestreet, Amy Savage, Amy Jensen, Rick Freese (all in person)
- b. Board Members Absent: Julie Halvorson
- c. Other Attendees: Annette Vemuri, School Director; Dawn Jenkins, The Anton Group; Jessica Frederiksen, special ed director

**III. REVIEW OF SRMCS MISSION AND VISION STATEMENTS**

The mission of Swan River Montessori Charter School is to provide a child-centered environment for self-directed and personalized learning in a small, community-based public school with an emphasis on the natural environment.

Swan River Montessori Charter School's vision is to employ an interdisciplinary approach to education by teaching the whole child (heart, mind, and soul). The Montessori learning environment is designed to foster this whole child approach by meeting the child's inherent needs of self-discovery, creativity, independence, and competence. Swan River Montessori Charter School will create a kind, respectful environment where each child has a sense of belonging. Learning at Swan River Montessori Charter School involves the student, the student's family, the teachers, and the larger community. Swan River supports family and community participation in each child's education by utilizing and appreciating community resources and the natural world as a learning environment.

**IV. APPROVAL OF MEETING AGENDA-** Motion to approve agenda with addition of establishing board positions as item e made by Perez, Seconded by Stonestreet . Roll Call Vote- all aye

**V. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS-** New members sworn in: Rick Freese, community member; Nicole Perez, teacher member; Aaron Stonestreet, parent member

**VI. DECLARATION OF CONFLICTS-** none

**VII. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES**

- a. 6.21.22 Minutes- Motion to approve by Savage, Seconded by Stonestreet. Roll Call Vote- all aye
- b. 6.29.22 Special Meeting Minutes- Motion to approve by Jensen, Seconded by Stonestreet. Roll Call Vote- all aye

**VIII. COMMUNITY COMMENTS -**

**IX. BOARD CORRESPONDENCE AND COMMUNICATIONS -** The board was forwarded an email from OW to Jessica Frederiksen about whether she could be an ex-officio member of the board. OW said she could

not be, but could comment during community comments, join the board or be called upon by the board to speak outside the community comments section when her input as a school administrator would be beneficial to the discussion.

## **X. FINANCIAL REPORT**

- a. June/July Financial Report – Annual audit going well. Projected loss of \$5,000, actual loss \$40,000. Board and director questioned why. Dawn pointed to the added cost of the new slide, lower revenue from EC program- not as much came in as budgeted for from Fund 4. Board wants to look more closely at why this happened to make sure it doesn't happen for FY23. After the audit Dawn will prepare a financial statement to send out the board. Fund balance is 21.15% - still meeting goals and healthy. Audit will wrap up next week or the next. Will get final numbers from them. Not a lot of activity in July, most related to June activity. Holdback payments will start coming on August 30. Cash will start going back up again and down again in Feb. or March. Motion to approve June/July financials made by Savage, Seconded by Jensen. Roll Call Vote- all aye
- b. Enrollment Numbers as of 8.10.22
  - i. Charter School (K-6) = 171
  - ii. Children's House (EC) = 13
  - iii. Pupil Unit Actual/Budget = 171/163
- c. Review of Bills- no issues
- d. Donations- No donations

## **XI. ENVIRONMENTAL EDUCATION REPORT AS RELATED TO CONTRACTED GOALS - Bill is in the process of writing the new goals for FY23.**

## **XII. ACADEMIC PERFORMANCE REPORT AS RELATED TO CONTRACTED GOALS**

- a. FY21 Academic Performance Evaluation from Osprey Wilds- OW not concerned with our academic performance. Lower than historic performance, but all schools seeing impact from pandemic. Perez wonders why the goals say 10% better on MCA than the surrounding district. Vemuri will ask OW. Planes of development data for the Mission Related Goal 1 wasn't available when OW asked for it in May since the rubrics are completed by the teachers towards the end of May. Data for Kindergarten Readiness was submitted to MDE. Document says FY21 but the board thinks it should be FY22. The progress on the goals will be included in the annual report and the board will see it in October.
- b. Vemuri reports OW is working on a spreadsheet to further explain the new contract goals.

## **XIII. STRATEGIC PLANNING & GOAL SETTING**

- a. Discovery Team Update- survey results and team meeting update

## **XIV. OLD BUSINESS**

- a. Amending OW Contract for increased projected enrollment- Charter is for 170 for full enrollment (EC and K-6). Projected yearly enrollment: E1 enroll 24-26; E2 25-30 (over 28-30, then get a 3rd part time teacher), Kinder 25-27 (some do bonus year) . Franco is in charge of filling out the paperwork to amend the charter for 185 total student enrollment..

## **XV. NEW BUSINESS**

- a. Establish Board Committees for FY23- Board will table establishing most committees until the Sept. board meeting with the exception of forming a Wellness Committee and a Compensation Committee.

- i. The Compensation Committee will include: Perez, Halvorson, Savage, Stonestreet, Fredrickson, Vemuri, open up to other teachers
  - ii. The Wellness Committee will include: Jensen, Vemuri, Fanucci and will meet in September
- b. New Hires Update- 5 new staff members: paras and assistants. Replacing those that left. All lead teachers returned.
- c. Board Resolution for IOWA - Motion Savage, 2nd by Stonestreet. Roll Call Vote- Signed by board chair and director.
- d. Annual Designations:
  - i. Depository- Sherburne Bank
  - ii. Electronic Funds Transfers- Director Vemuri
  - iii. Communication- website and the parent email list
- e. Board positions- Motions to approve the board positions made by Perez, Second Stonestreet. All aye
  - i. Chair- Franco Fanucci
  - ii. Secretary- Amy Jensen
  - iii. Treasurer- Amy Savage
- f. Employee Health Insurance Coverage Quotes- table to Sept. meeting. Current insurance goes until Jan.
- g. E-Learning Days- board reviewed, unchanged
- h. Employee and/or Parent Handbook Review-
  - i. Employee Handbook- Perez and Stonestreet shared changes they noticed that needed to be made to the wording to the employee handbook. Jensen will update the handbook with these changes and share with the board.
  - ii. Parent Handbook- Perez and Stonestreet also shared changes and things that the board should discuss further at the September board meeting.
- i. Board Observation Feedback From Osprey Wilds- Board reviewed the feedback. Board will form committees as suggested and report on their activity in the board minutes. Director Vemuri also made sure a paper copy of the board meeting packet was available in person.
- j. OW Contract/Contracted Goals Review- table
- k. Employee Discipline Rubric- Vemuri shared with the board a rubric she will use going forward. Board reviewed and discussed.
- l. COVID Safe Learning Plan- board discussed and reviewed plan which was updated for FY23 and includes new CDC guidelines.
- m. Peanut-Safe School Policy- reviewed
- n. Wellness Policy- tabled
- o. Meal Charge Policy- tabled
- p. Student Dress Policy- tabled

## **XVI. REVIEW OF NEXT MEETING AGENDA**

- a. Date, Time & Location of next Board Meeting – September 20th, 2022 at 5:30 PM at Swan River Montessori.
- b. Upcoming Agenda Items-

### New Business

Approve Insurance Coverage  
 Distribution of Information to Families Policy  
 Fundraising and the Receiving of Gifts Policy

School Director Succession Policy  
Board Member Statements of Assurance  
List of Professional Development for Staff

Old Business/Tabled Items

Employee Health Insurance Coverage Quotes  
Parent Handbook  
OW Contract/Contracted Goals Review  
Wellness Policy  
Meal Charge Policy  
Student Dress Policy

**XVII. MOTION TO ADJOURN by Stonesstreet at 8:05 pm, Seconded by Savage . Roll Call vote- all aye**