

Swan River Montessori Email Sign-up Instructions

In an effort to communicate with our families in the most efficient and earth-friendly manner, the school has a mass emailing list.. Families that wish to have communication via email need to return the completed form to the office. Your email address will be used only as a line of communication on the school's emailing list and will remain confidential. We highly encourage families to be added to this list because of its convenience, speed, reliability, and earth-friendliness.

PLEASE EMAIL THE FOLLOWING INFORMATION TO **bethb@swanrivermontessori.org** AND RETURN THIS SHEET AS A BACKUP FOR SCHOOL RECORDS:

CHILD'S NAME _____ CLASSROOM _____

CHILD'S NAME _____ CLASSROOM _____

CHILD'S NAME _____ CLASSROOM _____

CHILD'S NAME _____ CLASSROOM _____

EMAIL ADDRESS/ES _____

****NOTE:** SRMCS will continue to send home Thursday folders for classroom items, lunch menus/forms, and any other items that must be sent in paper form. However, in an effort to reduce paper waste, any items that only require one copy per family (i.e. lunch order form, etc.) will be sent home in the Thursday folder of the youngest student in the family.

If you do not have the ability to receive emails and must receive paper copies of all communications via Thursday folders, please complete the portion below.

CHILD'S NAME _____ CLASSROOM _____

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