

SWAN RIVER MONTESSORI CHARTER SCHOOL BUILDING COMPANY

June 6, 2018 at 3:45 p.m. MINUTES

- I. CALL TO ORDER** was made by Chairperson Freese at 3:52 p.m.
- II. ROLL CALL**
- a. Board members present: Moll, Cotten, Freese
 - b. Board members absent:
 - c. Other attendees: Director Curtis
- III. APPROVAL OF MEETING AGENDA** – Added item VI.c. Resignation of Andy Moll from Building Company Board. Motion to approve as amended made by Freese, 2nd by Cotten. Motion carried unanimously.
- IV. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES 10/24/2017** – Motion to approve made by Freese, 2nd by Cotten. Motion carried unanimously.
- V. FINANCIAL REPORT**
- a. Financial Balance Sheet and Profit/Loss Statement through 5/31/18. As of 6/6/18, the checking account holds \$45,480.22 while the savings account holds \$23,214.48. Motion to accept made by Cotten, 2nd by Freese. Motion carried unanimously.
 - b. Review of Bills – No questions or concerns.
- VI. NEW BUSINESS**
- a. Resignation of Matt Lindberg from SRCS Building Company Board – Lindberg provided written notification that he is resigning from the board effective immediately.
 - b. Appointment of Board President – Tabled to next meeting.
 - c. Resignation of Andy Moll from SRCS Building Company Board – This resignation is effective immediately after the meeting. Andy served many years as board treasurer and the SRMCS community is very thankful.
- VII. OLD BUSINESS**
- a. Completed Items on Capital Improvement List – Reviewed.
 - i. Separated duct work and temperature controls between chapel and basement
 - ii. Vents were repaired in chapel
 - iii. Exterior of Ashley’s wall off the playground fixed and painted
 - iv. Exterior of Nicole’s wall off Maple Street fixed and painted
 - v. Drainage issue in boiler room fixed and re-cemented
 - b. Outstanding Items on Capital Improvement List
 - i. New carpet throughout 500 Maple Street building – Motion to approve the quote from Hennen Floors made by Cotten, 2nd by Freese. Motion carried unanimously. Curtis will work with Hennen on scheduling this project over the summer of 2018.
 - 1. Quotes from
 - a. Floors by Beckers
 - b. Classic Graphics
 - c. MCI Inc.
 - d. Hennen
 - 2. Replacement of floor in chapel – This item will be tabled until the carpet is installed and updated financials are reviewed.
 - ii. Paint interior of chapel – Freese working with a vendor on a quote.
 - iii. Paint exterior of school portion of building – Curtis working on a quote via Fresh Coat Painters, a vendor previously used for exterior of the chapel.
 - iv. Replace front and side exterior doors of 500 Maple Street building – Tabled.
 - v. Installation of canopy over carpool doors – Tabled.
- VIII. BOARD CORRESPONDENCE AND COMMUNICATIONS** - None
- IX. REVIEW OF NEXT MEETING AGENDA** - Date, Time & Location of next Board Meeting – To be scheduled at a later date.
- X. MOTION TO ADJOURN** by Chairperson Freese at 4:34 p.m.